



David's Star Childcare Student and Parent Agreement

In order to start the year off on the right foot, we are asking each family to read over the policies and procedures for our Childcare Program together. Once you have read it over and discussed it with your family, please sign the form and return it to one of the childcare teachers. Thank you for your cooperation.

- Every student who needs to stay after school until picked up is welcomed into the room and will be shown respect.
- Manners will be used and bullying will not be tolerated.
- God pleasing conversation and appropriate language will be used.
- While in childcare, all school rules apply; including **no** cell phone use.
- The school health guidelines that have been created for this school year will also apply to the childcare program.
- Snacks are provided. If a student has left overs in his/her lunch bag, they will be encouraged to eat that after school.
- The afternoon schedule will be determined by the teachers in charge. Students will be strongly encouraged to work on their homework.
- Gym and outdoor play will be included if possible. Good sportsmanship will be used at all times.
- Students will respect all classroom and gym/outdoor equipment.
- There **will not** be any form of electronics allowed in the classroom. This includes tablets, handheld gaming systems, cell phones, or any other type of electronic device. If they are used or seen, the teachers will take the item and hold it until a parent/guardian comes and then the item will be given to the adult. If a call is necessary, permission must be given by a childcare teacher.
- If discipline problems arise, the following will be implemented:
 - A time out or loss of privileges
 - Talk to parent or note sent home, with a copy being given to the Principal
 - If 3 notes are sent home within a quarter, a meeting will be held with the parents/guardians and the possibility of the loss of childcare may take place.
- A note from the parent /guardian is necessary if the student is to leave after school care early to go to an activity (without parent being present). **NO** student will be allowed to leave the room early for a practice or activity before their coach or leader is present and verbally takes responsibility for the student.

- Childcare staff is to be respected and will make final decisions regarding the activities during all childcare hours.
- If a student will be attending after school care, the student is to inform their teacher at the start of the day.
- If another person, other than a parent/guardian, will be picking up a student from childcare, a note must accompany the child and be given to the childcare staff.
- After 3:30 p.m. dismissal is complete, the south school entrance will be locked. Parent/guardian picking up their child from after school care will need to enter through the front (west) entrance.
- The parent/guardian picking up their child from childcare must sign them out using the designated sign out sheet by the classroom door.
- It is understood that at times an unexpected delay arises and a parent cannot pick up their child at the 3:30 dismissal. If at all possible, a call is to be made to the school office if there will be a delay. Those students who are not picked up at the 3:30 p.m. dismissal will be taken to after school care.
- It is out of respect for our after school care staff that all attempts be made to be on time when picking up your child(ren).
- Childcare fees: \$2.00 per half hour
- Before school care hours begin at 7:00 and ends at 8:00. After school care hours begin at **3:30 p.m.** and ends at **6:00p.m.** A cost of \$1.00 per every minute will be charged after 6 p.m.

Mr. Gustafson
 Mrs. Schrap
 Mrs. Munn

Our family agrees with these Childcare Guidelines:

 (Parent/Guardian Signature)

 (Date)