



First Lutheran School

1104 N. 4th Street
Ponca City, OK 74601
580-762-9950



APPLICATION FOR EMPLOYMENT

Name: _____ Date: _____
Last First Middle

Address: _____ Zip Code: _____

Cell Phone: _____ Cell Phone Carrier: AT&T T-Mobile Verizon _____

Social Security Number: _____ Email: _____

Position applied for: _____ Part-time or full time? _____

Have you previously been employed by First Lutheran: _____

If yes, when: _____ In what capacity: _____

Do you have friends or relatives working for First Lutheran? _____

Name: _____ Relationship: _____

EDUCATION

High School years: _____ School Name: _____

Graduate? _____ Date: _____ School Address: _____

College/University	Address	Years Completed	Year of Graduation and Degree Granted

Business or Technical Schools: _____

Graduate? _____ Date: _____ Address: _____

SKILLS

List any special skills or abilities which you feel would qualify you for the position you seek: _____

Do you have any P.E., Music, Spanish, or other skills? _____

Do you have a current Oklahoma teaching certificate (or other state certification)? yes no

If other state, please list state here: _____

PREVIOUS EMPLOYMENT

Latest employment first:

1. Employer: _____ Reason for Leaving: _____

Address: _____ Supervisor: _____

Date of Employment: From: _____ To: _____ Contact Number: _____

Summarize briefly work experience, skills, training, or qualifications: _____

2. Employer: _____ Reason for Leaving: _____

Address: _____ Supervisor: _____

Date of Employment: From: _____ To: _____ Contact Number: _____

Summarize briefly work experience, skills, training, or qualifications: _____

3. Employer: _____ Reason for Leaving: _____

Address: _____ Supervisor: _____

Date of Employment: From: _____ To: _____ Contact Number: _____

Summarize briefly work experience, skills, training, or qualifications: _____

MILITARY SERVICE

Branch: _____ # of
Years _____

Additional Information: _____

REFERENCES

(Other than employers or relatives)

Name: _____ Address: _____

Occupation: _____ Telephone: _____

Name: _____ Address: _____

Occupation: _____ Telephone: _____

Name: _____ Address: _____

Occupation: _____ Telephone: _____

Date: _____ Signature of Applicant: _____