



Immaculate Conception School Board
October 19, 2023, 7:00 p.m.



Call to Order 7:00 p.m. Katie Holtkamp, President

Opening Prayer: Father Matt

Roll Call: Father Matthew Heinrich, Katie Holtkamp (President), Principal Sue Canzoneri, Maggie Rahlfs (Vice President), Bridget McDonald (Recording Secretary), Lauren Nerad, **Kay Moran**, Vince Kennedy, Angie Escher, Nathalie Gregerson, Donna McGrath, Mark LaCivita

**Bold names were not present*

Representative Reports

Parish Report (Father Heinrich):

- Teen Group: 7th/8th graders
 - Monthly meetings: Last Friday of the month
 - Provides Service Opportunities
 - Parents have been giving great feedback about this program
 - 50 registered participants!:)
 - Stephanie Argamasso is the leader
- 2nd Grade Communion
 - Experience Day may be returning: Mid April
 - 9am-11am Saturday Morning
 - At least one parent and student to attend
 - First grade parents will be asked to support experience day
- Future Planning Committee will meet soon to discuss Alumni Committee

School Report (Principal Sue Canzoneri):

- Milk- Beginning in November, parents will use a google form to order and pay through Give Central. Must order for the year and parents can only pick chocolate or white milk you can not change flavors.
- Parent Teacher Conferences: Hybrid option for both in person and virtual and it worked out well. We will continue to do these options next year.
- Security plan in process and will be discussed in closed session
- Goals
 - Academic-Math
 - Catholic Identity: we achieved this goal throughout the Archdiocese. Only 1 out of 25 schools achieved this goal.
 - 5 Essentials Survey-Collaborative Teachers- Teachers will be observing one another to learn something from each other.
- Fast Direct: School Board is continuing to research other platforms
- State of Illinois will be visiting and will be auditing our systems and structures

- Parent Ambassador Program: Survey that was sent to new parents were very positive. The Parent Ambassadors will reach out again to the new parents to check in.
- Dismissal: If you have someone picking up your child make sure they know the rules when parking in the lot and waiting to move.

Communications and Petitions (Recording Secretary)

- Reach out to Erin Fergus to streamline cards for families between ICPC and School Board.

Committees (Reports/Updates)

- **Finance** (Vince Kennedy)
 - o No report
- **Maintenance and Capital Business** (Vince Kennedy)
 - o No report
- **Future Planning** (Father Heinrich, Donna McGrath, Lauren Nerad, Maggie Rahlfs, Angela Escher, Mark LaCivita, Kay Moran)
 - Met on August 14th: Primary focus was on Alumni Association. We have 5 people that will form the committee. The committee met on zoom and they did introductions, purpose of committee and roles/responsibilities. They will meet within the month to start planning and then they will report back to the school board.
 - o Members include: Julie Davis, Amy Reichle, Maura Hyland, Meaghan Quane Moriaty, Katie Hickey O’Learly
 - Discussion on constant contact: Is there other ways we can utilize this platform?
 - The School Board is beginning to research other communication platforms to simplify communication. If this is your area of expertise, please reach out to any school board members to share your ideas.
- **Public Relations** (Father Heinrich, Principal Sue Canzoneri, Katie Holtkamp, Vince Kennedy, Lisa Kessler, Mark LaCivita, Amy Magruder, Bridget McDonald, Angela Escher, Kay Moran, Lauren Nerad, Maggie Rahlfs and Donna McGrath)
 - o No report
- **Constitution/Policy/Discipline** (Nathalie Gregerson and Katie Holtkamp)
 - o No report – the by laws were updated 2021
- **Safety and Security**
 - o Reviewed draft of IC Security job description at closed session
 - o Looking forward to being fully staffed once the plan is approved

New Business

- No new business

Open questions/comments from visitors

- 4 parent visitors
 - One comment: “School board is doing a great job!” :)

Closed Session

Security Update by Vince Kennedy and Mark LaCivita

- Discussion on school security

Budget and Current Financials

- Vince Kennedy led discussion on budget and current financials.

Action Items

- Lauren Nerad: Organize Port Ministry and Clothing Drive for April 20, 2024.
- IC Cares Day Flyer will be sent out in December to parents. (Lauren Nerad)
- If interested in how athletics decision are made attend the athletic committee meeting on Wednesday, October 25th
- Email Mary Dosik for Coffeehouse dates: hospitality@icchicago.com
- Alumni and Future Planning Committee will plan to meet before the next board meeting and report back.

Closing Prayer:

Adjournment 8:24 p.m. 1st motion: Bridget McDonald 2nd motion: Lauren Nerad

All in Favor Motion passes

Respectfully submitted by: Bridget McDonald, Secretary

Minutes approved: 1st motion: Katie Holtkamp, President 2nd motion: Maggie Rahlfs, Vice President