

Late Work:

Students are expected to complete and turn in all assignments on time. Assignments are due at the beginning of the school day (7:45am), turned into the appropriate bin. Failure to turn in an assignment on time will result in a 10% reduction each day it is late for up to three days. After three days, the grade for the assignment will be recorded as a zero, and will no longer be accepted for grading.

Students are responsible for knowing what assignments they have missed. Please check with the teacher if unsure of what is missing. Assignments will be left blank or posted as a zero in Fast Direct until submitted.

Absent Work:

It is the student's responsibility to check with the teacher to make up any missing work from being absent. Students have one day to complete assignments for each day they are absent. This includes tests and Memory Work unless another date is worked out with the teacher. School work is able to be picked up from the main office at Immanuel during school hours for students who are absent.