

Mary Queen of Peace Stewardship Committee Responsibilities 2016-2017

Plan and coordinate with your co-volunteers and grade level teachers **3 activities** centering around the designated theme for your grade. These activities are to occur on the following half days:

Friday, October 14th
Friday, January 20th
Friday, March 31st

During the scheduled dates, the entire school will be working on their stewardship projects at the same time. The school will run on a “mass schedule” which will allow one hour for your grade’s stewardship activity, starting at 9:15. We ask that you **read the enclosed Stewardship Prayer** at the beginning of your activities. Please note that **field trips are encouraged** and that they will take advance notice and planning, especially to arrange permission slips and buses. Field Trips do not have to take place on a date above, they can be done at any time.

The key to having stewardship days run smoothly is communication. Please **complete your Stewardship Activity Proposal two weeks in advance** of the stewardship day and leave a copy of that form at the office. Also please **place a copy of this form into your binder** for next year’s volunteer. **Communicate with teachers via fast direct prior to the Stewardship Day** to let them know what your planned activity will be; it is important to keep the teachers informed. Just as important, is to let parents know what is being done, please **send a class fast direct email to the parents** letting them know what activity is taking place for their grade.

Another opportunity to bring Stewardship into the minds and hearts of the students is to participate in each grade’s VBRD time. This will help relate the virtues to stewardship. VBRD time is scheduled every Wednesday right after all school mass, mass begins at 9:15. You are encouraged to coordinate with your grade level teachers and plan a short activity/discussion linking the month’s virtue to your theme. This would only be done once or twice a year, suggested in the months where a longer and larger stewardship activity isn’t taking place. For example, in November the virtue is courtesy - being kind and respectful to others. Use this virtue to present a short story/book/video/game and then have an open forum for the kids to discuss their thoughts and feelings.

Each grade has a budget for stewardship activities. Please be prudent with your expenditures. This is a time for serving others not a class party. Expenses should be directly related to the activity, for example, craft supplies, speaker fees, buses, etc.

Please feel free to read through the information in your grade’s binder passed down from the previous year and duplicate any/all of the projects. You can also contact the previous year’s stewardship parent to get some of their feedback. On the other hand, if you have a great idea that you would love to integrate, go for it! Please **complete the Stewardship Activity Proposals** in a timely fashion and turn them into the office.

We are so excited to have your help with the Stewardship Program! Thank you for all of your time. This program would not be possible without wonderful volunteers. Please reach out to either Cheryl Brown (timandcheryl2@att.net) or Rhonda Zevan (zevanrh@aol.com) with concerns or questions. We are happy to help in any way.

