

Volunteer Hours Record Form

Please give serious thought and consideration to your volunteer hours and choose a place that you feel will be most beneficial to you and our school. The fifteen (15) volunteer hours are per family. A listing of volunteer opportunities will be provided in the weekly Panther Tales newsletter, on the community bulletin board in the front entrance hallway, and on our website.

Upon completion of a volunteer project, please have the Volunteer Supervisor sign off on the bottom of this form. This will help us to track the hours and credit them to your family's volunteer account. Parents are responsible for submitting their own volunteer hours once completed.

Please turn your volunteer hours form to the school office. Hours will be recorded and accumulated weekly.

God bless you in your service to our school. We greatly appreciate your time and dedication to Peace Lutheran School.

In Service to Christ,

Mr. Michael Nelson

Principal

Peace Lutheran School

Name of Volunteer _____

Name of Student/Family to which hours are to be credited: _____

Volunteer Project _____

Date and description of project: _____

Volunteer Supervisor's Signature _____

Total Number of Hours Completed _____

PLEASE SEE BACK SIDE FOR SUBMISSION INSTRUCTIONS

VOLUNTEER SERVICE HOURS

Every Kindergarten–8th Grade Family is required to participate in fifteen (15) hours of school designated volunteer service hours. Your services are greatly needed and appreciated. Families are subject to a \$200 fee if volunteer hours are not met. If you can't meet your required hours, we will take your money—but we prefer your time.

Reminder - Of the 15 volunteer hours only a maximum of 5 hours can come from class field trips.

Steps to Take to Complete Hours:

1. Parents select volunteer hours from suggested list (or from a pre-approved idea of their own).
2. Parents complete a volunteer event.
3. Parents submit a Volunteer Hours record with the Volunteer Supervisor's signature and return it to the school office (NOTE: It is not the Volunteer Supervisor's responsibility to turn in hours for parents).
4. Hours are logged in by a Peace volunteer monthly and monitored for fifteen (15) hour completion by May 1.