

Suburban Bethlehem Background Check

This form is required for any parent/guardian/adult that will volunteer or serve in any supervisory role with children at Suburban Bethlehem Lutheran School. Your form will be confidential and kept in a locked file in the school office. We encourage parents to return the form as soon as possible. A background check must be on file at least a week in advance of helping with students or attending a field trip.

First Name _____ Middle Name _____ Last Name _____

Other Married Name (if applicable) _____

Maiden Name _____ Birthdate _____

Race _____ Gender _____

Social Security Number _____

Country of Birth _____ State of Birth _____

Street Address

City _____ State _____ Zip Code _____

County _____

Date that you moved into this address _____ (Month, Year)

Phone Number _____ Email _____

_____ Yes, I give consent to Suburban Bethlehem Lutheran School permission to run a background check. Signature _____ Date _____

Request to Drive on SBL School Field Trip

Thank you for volunteering to drive on our school's field trips. We have established the following standards for use of private vehicles to transport students.

1. Each driver must be at least twenty-one years of age and hold a valid Indiana Driver's License.
Indiana Driver's License Number _____
2. Each driver must be insured with an insurance company authorized to do business in the State of Indiana.
Insurance Company Name _____
Insurance Policy Number _____
Any incident involving the vehicle while on the field trip is to be submitted to the insurance company listed above. SBL insurance does not cover private vehicles during school sponsored field trips.
3. All passengers must use vehicle safety restraints (i.e. seat belts) as required by State Law. Particularly, *Indiana Law requires all children under the age of eight to use a child restraint system in accordance with the manufacturer's instruction.*
4. No driver may bring friends, other family members, or younger siblings on a field trip unless prior permission is given by sponsoring teacher.
5. Drivers are not to be considered an employee, agent, or legal representative of SBL.

As a responsible adult, I know I am a role model for our children. As a driver for a field trip I will...

- ☒ follow all traffic and road laws/postings
- ☒ not make any unscheduled stops during the trip except for emergency
- ☒ use a cell phone only for emergencies
- ☒ not text under any circumstances while driving
- ☒ supervise students in my group and insure they follow directions
- ☒ escort students into school upon return and wait till teacher is present
- ☒ enjoy the time with the children of SBL

In signing this statement I agree to follow the aforementioned statements.

Driver's Signature

Date

Printed name

Driver's Cell #