

PTC Meeting Minutes
November 15th, 2023
7:00-8:10PM

1. Call to Order:

- a. The meeting was called to order by Deanna Peterson, PTC President at 7:00 PM in the cafeteria and opened with a prayer

2. Meeting Minute Approval:

- a. Meeting Minute approval was postponed and we will post the minutes on the PTC planner page. We will plan to approve two sets of meeting minutes at the next PTC meeting. (minutes from 9/20/2023 and 11/15/2023)

3. Guest Speaker: Sarah Ray, Business Manager at St. Mary's

- a. Refer to Sarah's powerpoint presentation, however a few highlighted items are below
 - i. The school is one of the missions of the parish. It is not a burden.
 - ii. School and parish work collaboratively together
 - iii. St. Mary's is unique in that it offers a three tiered payment system- parishioner, neighbor parishioner and non-parishioner
 - iv. Education is paid for by tuition, parish support, fundraising (PTC, scrip, etc) and angel fund
 - v. Caution comparison of public versus Catholic school costs as they are too different, ie: apples to oranges

4. Auction Update: Elizabeth Moody

- a. Note December 1st pre auction items go on sale.
- b. Tickets will be \$55 and VIP tickets \$75
- c. Donate an item if possible
- d. On donations, ask yourself, "Can we make what I paid for it?" If unsure, ask Elizabeth
- e. Very grateful for all the help
- f. Join the St. Mary's fb auction page for further updates

5. Old Business

- a. First Aid Security-closed out
 - i. Shades, first aid kits, security poles for behind the bathroom doors
- b. Middle School Printer-closed out
 - i. Teachers report it is working great

6. Treasurer's Report:

- a. Treasurer reported on all expenses as listed in the report- refer to report

7. Principal's Report

- a. Library proposal will be satisfied by an anonymous \$30,000 restricted donation for the library
- b. Update on Saint Communities
 - i. 10 of them- students gather in prayer, ice breakers and service projects
- c. Monday 11/20/2023-Parish Service Project- raking leaves

8. President's Report

- a. Fall Fest- Joel and Katie Grable are leading please volunteer
- b. Proposal process is being revised so more to come on that as it is developed. One new change is we will use a new voting method today via slido.com that allows for real time and anonymous voting

9. **Proposals**

- a. **Kitchen Faucet** - proposal for new kitchen faucet was submitted by Renee Johnson and approved by the PTC board as it was under \$1,000 (bylaws allow unbudgeted costs under \$1,000 to be approved by the board). The faucet will reach areas of the sink that the previous faucet could not. Cost was under \$200. Approved.
- b. **Diversity and Inclusion**- proposal for a diversity and inclusion bulletin board as well as supplies for each classroom was submitted by Ellen Reeves and approved by the PTC board as it was under \$1,000. Ellen discussed the diversity and inclusion resources. She will be in charge of changing the board but welcomes any help/volunteers. Each month will focus on a different Saint or culture. Classrooms supplied with colors around the world and Saints around the world book. Approved
- c. **IXL Software**- proposal submitted by Mrs. Henke- teachers have been using it as a free trial to evaluate. This is a 2 year subscription that identifies individual needs and assists in students working on specific skills. Younger students use during “center time” and older students use it during class. Can be used as a tutoring type of software. Directly correlates with Map testing. Will not replace x-tra Math. Mrs. Henke has applied for the \$100,000 Scott Credit Union Grant for this. The proposal is a back up to fund this software. It is a 2 year contract for \$7,900. After 2 years, will reevaluate and if found to be useful, then will build into technology budget.
 - i. 1st Motion to approve Ellen Reeves. 2nd Motion Lauren Smith. Approved with Slido App anonymous voting at 97%
- d. **12 Chromebooks**- proposal submitted by Mrs. Henke for 12 new chromebooks as these are outdated and will not update and work with Map testing. Concern for going over the technology budget with this unexpected expense so asking for a proposal. From here forward, a plan is being developed to adjust the technology budget for outdated chromebooks.
 - i. 1st Motion to approve Deana Strack. 2nd Motion Lauren Smith. Approved with Slido at 100%

10. **President-elect Katie Wykoff**

- a. Reviewed open nominations for the PTC board and
 - i. President elect-aides the president
 - ii. Treasurer-1 application received so far
 - iii. 1st year director-assists with scrip and fundraising
 - iv. Secretary-takes the minutes, provides copies for meetings

11. **Director's Report**

- a. FUNRaiser- Julie Flynn-Glow Bingo happening this weekend and all is ready

- b. Scrip- Aggie gave report on Scrip, we have a few more volunteers for selling at mass, extra brands with higher percentages-Starbucks, AMC, and Shutterfly
 - i. October of this year sold a total of \$48,000 compared with \$32,000 last year
 - ii. 30 families have completed half of the \$3,000 requirement
 - iii. Update on student and teacher appreciation events
signage, distribute flyers, educate the parish on how SCRIP works

12. Adjournment

- a. A motion was made and the meeting was adjourned at 8:10PM

Approval:

1st Motion for Approval:

2nd Motion for Approval:

Approved as presented:

Approved as corrected: