



St. Paul Preschool

Dear Parents,

Welcome to St. Paul Preschool. We are very happy that you have chosen to visit us.

Our Preschool is unique in that you may choose to send your child half days or full days. You may also choose from two to five days. You will indicate your choices on the application form. If you decide to enroll your child, please fill out this form. **There is a \$100 non-refundable registration fee due with the application form.** Although the health and shot forms are included in the packet, you do not need to turn these in until the beginning of school.

You will also find a printout of our curriculum.

We certainly hope to see your family represented in the preschool next year. If you have any questions please call school, we will be happy to answer any questions.

Sincerely,

Miss Schuette
Mrs. Moss

2017- 2018 Tuition

5 Full Days - \$650 per month
4 Full Days - \$525 per month
3 Full Days - \$400 per month
2 Full Days - \$270 per month

5 Half Days - \$440 per month
4 Half Days - \$355 per month
3 Half Days - \$270 per month
2 Half Days - \$185 per month

Tuition is paid for 9 months (September – May)



St. Paul Preschool
 465 New Smizer Mill Rd
 Fenton, MO 63026
 636-343-4333



New Student Registration Form – 2017 / 2018

Parent/ Guardian #1 (where student resides)

Name: _____ Relationship: _____

Address: _____ City: _____ St: _____ Zip: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Email: _____

Occupation: _____ Business Address: _____

Religion: _____ Registered member of St. Paul's Catholic Church: _____ Yes / No

Attended Protecting God's Children: _____ Yes / No

Parent/ Guardian #2

Name: _____ Relationship: _____

Address: _____ City: _____ St: _____ Zip: _____

Home Phone: _____

Work Phone2: _____

Cell Phone2: _____

Email2: _____

Occupation2: _____ Business Address2: _____

Religion: _____

Attended Protecting God's Children: _____ Yes / No

If divorced/separated, who has custody of the child/children? _____

Who has visitation rights? _____

Have you provided legal documentation to the school? _____ Yes / No

Emergency Contacts:

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

The above individuals have permission to pick my child/children up from school in an emergency when parents cannot be reached.

Medical information:

Doctor's name: _____ Doctor's phone: _____

Preferred hospital: _____

Children to be enrolled for the 2017/2018 school year:

1.) Name: _____
DOB: _____ (child must be age 3 by 8/1/17 & fully toilet trained)
Gender: _____
Baptism Date: _____
Religion: _____
Public School District / School: _____
Allergies / Medical notes: _____

Check the Schedule Needed for Child #1:

___ 5 Full Days	___ 5 Half Days	___ Monday
___ 4 Full Days	___ 4 Half Days	___ Tuesday
___ 3 Full Days	___ 3 Half Days	___ Wednesday
___ 2 Full Days	___ 2 Half Days	___ Thursday
		___ Friday

2.) Name: _____
DOB: _____ (child must be age 3 by 8/1/17 & fully toilet trained)
Gender: _____
Baptism Date: _____
Religion: _____
Public School District / School: _____
Allergies / Medical notes: _____

Check the Schedule Needed for Child #2:

___ 5 Full Days	___ 5 Half Days	___ Monday
___ 4 Full Days	___ 4 Half Days	___ Tuesday
___ 3 Full Days	___ 3 Half Days	___ Wednesday
___ 2 Full Days	___ 2 Half Days	___ Thursday
		___ Friday

Signature: _____ Date: _____

How did you hear about St. Paul Preschool? _____



**St. Paul Catholic Church - Preschool
Tuition Payment Authorization
2017 - 2018**

Family Name: _____ Phone: _____
 Student(s) Name: _____
 Address: _____
 City / State / Zip: _____

2017 - 2018 Tuition Schedule:

5 Full Days - \$650 per month	5 Half Days - \$440 per month
4 Full Days - \$525 per month	4 Half Days - \$355 per month
3 Full Days - \$400 per month	3 Half Days - \$270 per month
2 Full Days - \$270 per month	2 Half Days - \$185 per month

Please select a payment option:

- ACH** Monthly on the 5th of each month, September - May

- ACH** Monthly on the 20th of each month, September - May

- ACH** Semi-Monthly on the 5th & 20th of each month, September - May

- Credit** Monthly on the 5th of each month, September - May **** above values plus 2.25%*

ACH DIRECT PAYMENT AUTHORIZATION

I (we) hereby authorize St. Paul Parish to initiate electronic debit entries to my bank account for payment of my school tuition. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until 5/31/2018 or until I have cancelled it in writing.

Financial Institution Name (Please Print) _____

Account Number at Financial Institution _____ checking account

Financial Institution Routing/Transit Number _____ savings account

In the event the above ACH transaction fails, I authorize St. Paul Parish to charge my credit card the amount equal to the tuition due, any incurred bank charges, plus the related 2.25% credit card fee.

Please attach a voided check.

CREDIT CARD AUTHORIZATION

Credit card Number _____

Expiration Date _____

CSC code on back of card _____

Billing address for card if different from above _____

Signature _____ **Date** _____



St. Paul Preschool Tuition Policy

Monthly tuition payments will be paid September through May. Tuition is based on a 177 day school schedule. Holidays, snow days, breaks, etc. have been taken into consideration. If your child is absent on any day, they will miss that day. Due to class size and staffing constraints, **days cannot be rescheduled.**

2017 – 2018 Tuition Schedule:

5 Full Days - \$650 per month
4 Full Days - \$525 per month
3 Full Days - \$400 per month
2 Full Days - \$270 per month

5 Half Days - \$440 per month
4 Half Days - \$355 per month
3 Half Days - \$270 per month
2 Half Days - \$185 per month

A non-refundable fee of \$100 per family is required with your registration.

Monthly tuition payments will be paid September 2017 through May 2018 by ACH (Automatic Clearing House) or credit card. Credit card payments are subject to a 2.25% surcharge added by the credit card company and will be added to the above tuition amounts.

If your account becomes delinquent due to transaction failure and you have not made arrangements with the Parish Business Office, **your child(ren) will not be able to return to preschool until your balance is paid in full.**

I have read and understand all the above –

Print Family Name

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date