

2023-2024 Trinity Lutheran School Tuition Assistance Application, 300 Broad St., Menasha, WI 54952

1 Application Instructions

With the changes in the 1040 form, You must include copies of **pages 1 and 2** of your 2022 federal income tax return (1040) with this application. Page 1 shows the dependents and Line 6 of page 2 shows the total income. Schedules need not be included. If you were **NOT** required to file a tax return for 2022, you must sign the **non-filer affidavit** in Section 7 and submit all Forms W-2 or 1099 received by members of your household.

- Submit this application directly to Trinity Lutheran School Menasha, WI, by July 19, 2023 for assistance. You may apply only once.
- Only applications at the school office by the deadline date will be considered for Tuition Assistance.
- Starting with yourself, list the name and birth date of every person who lived in your home on December 31, 2022.
- Include everyone who lived with you, regardless of relationship, even children in college and those not in school.
- For each student (including those in college), enter their **2023-2024** school name and grade level.

2 Household Members

Full Name (First/Middle/Last)	Relationship to Applicant	Birth Date	For Students Only		For Office Use	
			Next Year School Name	Grade next yr	Tuition	Award
01	<i>Applicant</i>					
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						

3 Household Address

- Enter the complete street address of your primary place of residence (your home) as of June 1, 2023.
- Include your apartment number, unit number, or lot number if applicable.
- Do not enter a post office box or the address of any property other than your primary residence.

Street	City	State and Zip Code	PUBLIC SCHOOL DISTRICT IN WHICH YOU CURRENTLY LIVE.

4 Contact Information

- Your contact information is needed to help us resolve any errors or omissions on this application.
- Provide all phone numbers (including area code) at which you may be reached for additional information.
- Provide your primary email address. In the event we can't reach you by phone, we will send you an email.

Work Phone	Home Phone	Cell Phone	Email Address

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5 Unreported Income

- Report below any income that your household received in 2022 which is not included on a submitted tax return.
- All household income, whether taxable or nontaxable and regardless of source, must be disclosed.
- Enter monthly or yearly amounts, whichever you prefer. If none, enter a zero; do not leave an item blank.

Type of Income	Monthly	Yearly	Type of Income	Monthly	Yearly
Child Support Received for All Children	\$	\$	Supplemental Security Income (SSI, SSD)	\$	\$
Housing Assistance (HUD, Section 8)	\$	\$	Veterans Benefits and Combat Pay	\$	\$
Public Assistance (Food Stamps, Welfare)	\$	\$	Workers Comp and Disability Benefits	\$	\$
Social Security Benefits of Dependents	\$	\$	All Other Unreported Household Income	\$	\$

6 Additional Information

- You may use this section to explain or expand upon any entries made elsewhere on this application.
- Please use this section also to tell how the Tuition Assistance program will help your family.

7 Nonfiler Affidavit

- **If no one in your household was required to file a tax return for 2022, you must sign the following affidavit.**
 - Skip this section if anyone in your household was required to file a federal income tax return for 2022.
 - If you sign below, you must include all Forms W-2 and 1099 received by members of your household for 2022.

I hereby certify that, to the best of my knowledge, **no member** of my household earned enough taxable income to be required to file a federal individual income tax return for the year 2022.

Applicant Signature	Date
X	

8 Applicant Certification

- All applicants **must** sign this section.
- Before signing, verify that **all** sections of this application have been completed in accordance with the instructions.
- Verify that **all** members of your household have been listed and that **all** income received has been disclosed.

I hereby certify that: (a) this application is true, correct, and complete; (b) I have submitted true copies of all tax returns filed by members of my household; and (c) I have disclosed all household income received.

Applicant Signature	Date
X	

REMEMBER TO ATTACH BOTH PAGES 1 AND 2 OF THE 1040 FORM