# Welcome!



# Building School Community for a Better Future

One Block at a Time.

# Meet FastDirect

The FastDirect Communications service has been designed with feedback from hundreds of parochial and private schools to make sure we meet your unique school community's needs.

FastDirect believes in the

- extraordinary involvement of parents
- in parochial and private schools.
- Through our web-based program,
- we aim to enhance education by facilitating parent involvement and
- strengthening communication.
- Our secure and integrated
- databases allow for effective school
- management while protecting your
- school's data.



The above pictured FastDirect team is dedicated to helping your school.





Your administration will decide the best time to implement various components, ensuring the best fit for your whole school community.

# FastDirect is Community

Our service provides an exciting way for your school to communicate more effectively with parents. School and home can be better partners in working to help students reach their greatest potential.

### FDmail

It's easy for parents to stay connected through FDmail. This feature is a private messaging service which provides the security not inherent in traditional email. FDmail ensures receipt of messages and timely communications for parents, administrators, and staff.

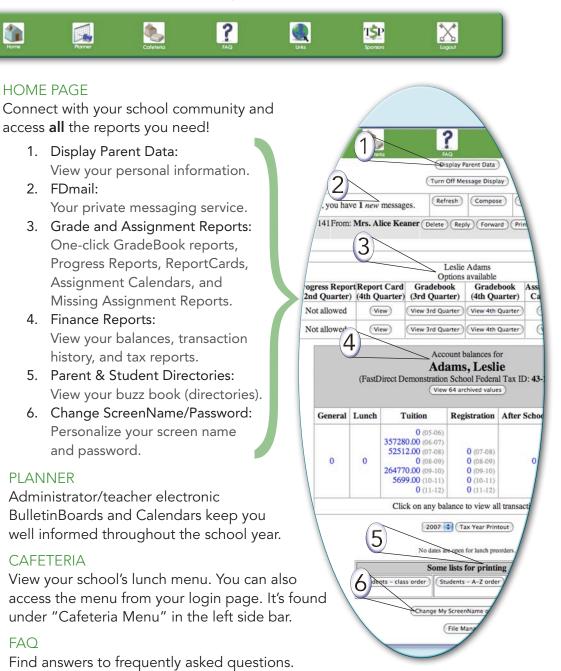
### Online Grades & Assignments

Track your student's achievement through one-click GradeBook reports, Progress Reports, and ReportCards. View assignment calendars, electronic teacher BulletinBoards, and missing assignment reports to keep track of your student's class work.

### Stay Informed

FastDirect provides one place for parents to access all their school-related information. Reports, calendars, and school directories are current and available 24/7. Important documents such as newsletters and handbooks are easy to find. Lunch menus and placing orders online are time saving options as well as viewing finance transactions and balances at any time.

# Know Your Icons Top Navigation Menu



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LINKS

Administrators/teachers/volunteers place links to pertinent websites or important school documents here.



The Technology Sponsor Program (TSP) allows your school to acknowledge school technology sponsors and post links to their websites.

### LOGOUT

Click this icon before you leave FastDirect to protect your secure access.

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# Become an Expert } Explore Fast Direct in 5 Easy Steps

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# • Step 1 VERIFY Your Personal Information

Click the "Display Parent Data" button, verify your personal information, and add/change or modify data. Scroll to the bottom of this form to change your temporary screen name and password. After you have made changes click the button "Change data as shown above."

## • Step 2 SEND an FDmail Message

Click "Compose" to draft your FDmail message. Next, select "HelpDesk" from the Teacher/Staff box and your name from the Parent box, which will send you a copy of the message. Finally, type a message into the box and click "Send."

## • Step 3 EXPLORE the Planner

Click "Planner" on the navigation bar and then click either "BulletinBoard" or "Calendar" for any faculty member. Electronic BulletinBoards and Calendars are created by administrators and teachers to help you stay connected.

# • Step 4 REVIEW Finance Accounts

The financial module is a ledger that displays debit/credit transactions at your school. Your account balances are clickable links and will display all transactions.

# • Step 5 VIEW Parent/Student Directories

View your electronic School Buzz Book by clicking "Students by Class," "Students A-Z," or "Parents A-Z." Each list provides parent/student directory information.

> Ge Follow these five easy steps and experience the power of FastDirect! >>