

**TRINITY LUTHERAN ACADEMY  
TAP HOUR TALLY SHEET**

Student Name: \_\_\_\_\_

School Year: \_\_\_\_\_

Grade: \_\_\_\_\_

Description of Service	Person Performing Service	Hours

20 hours of volunteer time is required by each family. Please record your hours on this form and turn in the appropriate sheet on the following dates:

- 1st form due 1st week of November**
- 2nd form due 1st week of February**
- 3rd form due 1st week of May**

You should have completed all of your hours by this time. You will be informed in April of any remaining hours you may have. There will be opportunity to fulfill these hours before school is over. If you have not fulfilled your hours your child’s report card will be withheld until they are complete or you have paid the monetary value of the incomplete hours.