



**Volunteer Registration and Acknowledgement Form
CODE of Conduct**

- I agree to treat fellow volunteers, students, and staff with kindness and respect.
- I agree to wear volunteer identification while volunteering both on and off of school premise.
- I will not contact students outside of school hours without permission from the student's parents. Likewise I will not remove students from school or school field trips without the written permission from the student's parents/guardians.
- I will maintain confidentiality outside of school and will share with teachers and/or administration any concerns that I may have related to student welfare and safety.
- I agree to avoid situations where I am left completely alone/unobserved with a child.
- I agree to maintain professional boundaries at all times and avoid unwarranted and/or inappropriate touching of a student.
- I agree not to assist with activities of a personal nature that children can do for themselves (changing clothes, using the washroom).
- I agree not to exchange personal communication information (i.e. phone number, email, social media alias) with students unless it is required as a part of my role as a volunteer.
- I agree to allow the teacher or staff member to enact student discipline if needed.
- I agree not to bring siblings along on my volunteer activities (exception: classroom parties)
- I agree to dress in accordance with the accepted social standards connected to the expected volunteer activity (i.e. hiking field trip, classroom reader, tie-dye assistance)
- While driving students I agree to obey all traffic laws and make every reasonable effort to assure the safety of my passengers, including a seat belt for every passenger.
- I agree to use the adult bathroom facilities while in the school during school hours.
- I agree to maintain a constructive attitude and courteous demeanor while volunteering. This includes avoiding the use of vulgar language.
- I agree only to do what is in the best personal, spiritual, and educational interest of every child with whom I come in contact.
- I have read and understand the above provisions, guidelines, and policies as outlined in the Volunteer Handbook. Volunteer Handbooks were distributed to school families in 2014-15 school year. New families will receive a copy of the handbook. Returning families: If you need another copy of the handbook please contact the school office and we will provide one to you.

I understand this agreement can be cancelled at any time at the discretion of either party. I also understand that violation of the Code of Conduct and accompanying guidelines may results in an inability to volunteer at Trinity Lutheran School.

I certify that I have not been convicted of violent crime and/or sex offense against children.

I further certify that I have read the volunteer handbook and will abide by the Code of Conduct set forth within.

Volunteer 1:
Printed Name: _____

Volunteer 2:
Printed Name: _____

Signature: _____

Signature: _____