

United in Christ Lutheran School



Parent Handbook

10158 Highway C
Frohna, MO 63748
573-824-5218
573-824-5250 (fax)
united.in.christ@att.net

Approved June, 2024

**UNITED IN CHRIST LUTHERAN SCHOOL HANDBOOK
JULY, 2024**

TABLE OF CONTENTS

<u>Policy</u>	<u>Page</u>
Introductory Letter	3
History of UCLS	4
The Word of God Concerning Christian Education	5
Vision	5
Administration	6
Teaching Staff	7
Expectations for Parents	7
Admission Policy	8
Admittance Preference Policy	8
Parent Rights Policy	8
Curriculum	9
Faith Instruction	9
Chapel	9
Band	9
Physical Education Classes	9
Wellness Policy	9
Tobacco/Alcohol Use	10
Special Needs Students	10
Enrollment	10
Enrollment Limitation Policy	10
Immunizations	11
Tuition	11
Graduation Fees	11
Attendance	12
Tardies and Early Dismissals	12
School Hours	12
Before and After School Care	12
Discipline	13
Dress Code	14
Transportation	15
Athletics	15
School Closing	16
Calendar	16
Communication Between Home and School	16
Conflict Reconciliation	17
Grading	17
Academic Honors	18
Valedictorian and Salutatorian	18
Student Records	18
Telephone	19

Emergency Information	19
Child Abuse Statement	19
Medications	19
Safety	21
Homework	21
Volunteers	21
Field Trips	21
Overnight School Trips	22
Care of School Property	22
School Supplies	22
Library	22
Technology Use Policy	22
Lunch and Snacks	25
Civil Rights Statement	26
RaiseRight (formerly known as Scrip)	26
Fundraising Policy	26
Facility Use Policy	27
Gaming Policy	27
Advertising Policy	27
Security Camera Recording	27
Affiliation With Outside Organizations	27
Discipline Report Form	28
Dress Code Violation Report	29
Parent Agreement Form – Handbook Agreement	30
Parent/Student Agreement Form	31
-Technology Use Policy	
Covenant for Christian Education	32

Dear Parents,

Fourteen years ago, UCLS became a reality when Concordia, Trinity and Salem all voted to join an Association to keep Lutheran elementary education alive in East Perry County. The following year in August of 2011, UCLS welcomed 104 students.

Four of the original staff members are still with us. We are so grateful for the stability of our staff and for their continued dedication to our school.

The actions of the board, administration, pastoral and teaching staff are centered around our vision to “**unite our communities with a quality education based on a solid Lutheran foundation.**” To achieve that vision, we follow the points given on Page 7 of this handbook. More specifically, some of our actions are as follows: To ensure *a quality education*, we continue to work on the School Improvement Plan as a result of our NLSA accreditation and towards renewal of both our NLSA accreditation and that of the Missouri Nonpublic School Accrediting Association. We also follow an evaluation procedure for our faculty, staff and Board of Education. We encourage involvement of parents and association members through specially held conferences and an open-door policy. To *unite our communities*, we do our best to keep the association churches, parents and community informed through the publication of monthly board minutes, bi-annual informational meetings and the publication of the weekly newsletter, “*The Lion’s Pride.*” Parents, grandparents and the community at large are always welcomed in our building during the school day, at special functions and athletic events. We work hard to support our churches and communities and the members therein. The *solid Lutheran foundation* is assured through daily chapels and the closely-knit pastoral staff, meeting regularly with each other and the principal, as well as the Board of Education, to ensure that the pure Word of God is taught and upheld in the entire curriculum.

We feel so blessed to be beginning our fourteenth year of operation with the successes we have accomplished to date. Those blessings would not be possible without the support and loyalty of you as parents and also our association congregations. But mostly, our success is possible only through the good and gracious will of our Lord and Savior. With your cooperation, support, prayers and God’s continued blessings we look forward to yet another year at United in Christ Lutheran School.

We ask that you read and understand this handbook. If you have any questions pertaining to anything in the handbook, we ask that you contact Mrs. Ponder. After reading the handbook and if you have no further questions, please sign both the **Parent Agreement Form** and the **Parent and Student Form: Technology Use Policy** in the back of the handbook and return them to the school office.

God’s Blessings to you,
The UCLS Board of Education:

Chris Leible, President
Robert Martin, Treasurer
Tim Steffens, Vice-President
Lori Bronenkant, Secretary
Tony Miesner
Nicole Luckey

HISTORY OF UCLS

On February 18, 2010, a committee representing Concordia-Trinity Lutheran School (CTLS) of Altenburg and Frohna, Missouri and Salem Lutheran School of Farrar, Missouri met for the first time to brainstorm ideas on how an association school might be established. In 2007, an attempt at an association school, involving more East Perry County congregations had failed. The committee in 2010 consisted of the pastors and a lay representative from just three area congregations: Concordia, Frohna; Salem, Farrar; and Trinity, Altenburg. Representing both Salem School and CTLS were the principals and a teacher from each school. After numerous committee meetings, much research and two joint congregational informational meetings, a vote was taken on August 1, 2010 in all three congregations to see if they favored the idea of an association school. The three congregations accepted the proposal to establish United in Christ Lutheran School (UCLS), an association school for preschool through eighth grade by a combined 77% majority. The vote also indicated that the school would be located on the campus of Concordia Lutheran Church beginning in the fall of 2011. The proposed UCLS Constitution was accepted and two voting members from each congregation were elected to represent them on the UCLS board of education with the three pastors and the principal acting as non-voting advisory members.

UCLS has as a foundation a strong heritage of Lutheran schools in East Perry County. After the Saxon immigration in 1839, Lutheran schools were established right along with their churches in their own communities by the Saxons and other Lutheran forefathers. Before actual school buildings were erected, classes were held in homes, parsonages or church buildings. Trinity's first school building was dedicated in the spring of 1841. After holding classes in the old church structures for a number of years, Concordia built its first brick school building in 1883. In the fall of 1957, Trinity and Concordia combined their resources to form Concordia-Trinity Lutheran School which operated in various buildings and classroom formats until 1969 when each congregation built their own new school. These two schools housed CTLS until May, 2011. Immigrants from Saxony and Hanover moved into the Farrar area in the 1850's, first starting a Christian day school in 1867, which met in their church building. In 1892, Salem built their first brick school house. They built another school building in 1926. Both of those buildings were eventually razed and a new school building was dedicated in 1958 and classes were held there until May, 2011.

Whereas CTLS's and Salem's combined enrollment peaked to well over 200 per year in the past, enrollment had recently declined. To ensure a solid and continuing quality Christian Day School based on the beliefs of the Lutheran Church, Missouri Synod, the idea of an association school came into being

Once the approval was given to move ahead with the new school, the board of education met relentlessly to lay the groundwork necessary to start a new school. Along with all the legal and Synodical paperwork necessary to establish a new school, plans ensued on facility and faculty needs. Concordia's congregation, who owns the building, had agreed that a two-classroom addition would better accommodate six classrooms than alternate options. Groundbreaking for the addition took place on February 13, 2011. With volunteer labor from all three congregations and even from individuals outside the congregations, a target completion date was set for August 1, 2011.

The calling process began in December, 2010. On February 20, 2011, Miss Cheryl Honoree, who served CTLS as a teacher/principal, accepted the call to serve as UCLS's first principal. The remaining faculty were called or contracted in the weeks and months to follow with the UCLS's inaugural faculty being: Robyn Koenig to teach Grades 7 & 8; Debbie Lichtenegger to teach Grades 5 & 6; Laura Goodson to teach Grades 3 & 4; Whitney Pohlman to teach Grades 1 & 2; Nelda Koeberl to teach Kindergarten and Ashley Pedrosa to teach Preschool.

On February 13, 2011, a UCLS PTL was established. Immediately, they became active with projects such as purchasing and assembling playground equipment, taking orders for UCLS school shirts, undertaking fundraisers and organizing projects that they will sponsor throughout the school year.

A school bus was purchased on June 29, 2011. The bus shuttles students from Farrar and Altenburg to their school in Frohna and back again.

The support staff hired for the first year at UCLS were as follows: Secretary/P.E. teacher—Crystal Verseman; cook—Sara Grebing; teachers' aides—Sarah Benkendorf and Tina Hadler; bus driver—Duane Wunderlich and band teacher—Eric Seibel.

Any congregation of the Lutheran Church Missouri Synod within a reasonable distance may become a member of the United in Christ Lutheran School Association by following standards as set out in the *Constitution of the Concordia, Salem and Trinity Lutheran School Association*.

Many heartfelt thanks go to so many people for their prayers, work, support, enthusiasm, excitement and trust which helped to make UCLS “**OUR**” school. Also, many thanks to all three association congregations, to CTLS and Salem schools and to individuals for their generous contributions of money, furniture, equipment, books, supplies, labor, etc. With all praise and glory to our Lord and Savior, United in Christ Lutheran School became a reality with its first day of school on August 18, 2011.

THE WORD OF GOD CONCERNING CHRISTIAN EDUCATION

Proverbs 22:6 *Train up a child in the way he should go; even when he is old he will not depart from it.*

Deuteronomy 6:4-9 *Hear, O Israel: The LORD our God, the LORD is one. You shall love the LORD your God with all your heart and with all your soul and with all your might. And these words that I command you today shall be on your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, and when you walk by the way, and when you lie down, and when you rise. You shall bind them as a sign on your hand, and they shall be as frontlets between your eyes. You shall write them on the doorposts of your house and on your gates.*

VISION

As part of the ministry of Concordia Lutheran Church, Salem Lutheran Church and Trinity Lutheran Church, the vision of United in Christ Lutheran School is ***uniting our communities with a quality education based on a solid Lutheran foundation.***

To achieve this vision, United in Christ Lutheran School is committed to

- The teaching of the Old and New Testaments as the inspired and written Word of God.
- The teaching of the confessional statements of the Evangelical Lutheran Church, as they are contained in the Book of Concord of 1580.
- The Christian unity of the communities of Altenburg, Farrar, and Frohna.
- Academic standards which demand excellence and achievement.
- An education based on the core disciplines and humanities: reading, writing, mathematics, science, geography, history, literature, music and art.

- A partnership with parents in every area of their child’s educational and spiritual growth.
- A climate that is welcoming, innovative and professional.

To ensure our vision continues to dictate our strategic planning process, the following on-going goals guide the operations of United in Christ Lutheran School:

- **Vision Goal #1: Continued and intentional emphasis on teaching the Christian faith and life which is distinctively Lutheran.**
- **Vision Goal #2: Academic and character excellence which can be measured by achieving accreditation status and individual student improvement.**
- **Vision Goal #3: Foster and promote growth and unity within our UCLS community.**
- **Vision Goal #4: On-going communication between UCLS, area congregations, and communities.**

ADMINISTRATION

United in Christ Lutheran School is an associative operation of Trinity Lutheran Church in Altenburg, MO, Salem Lutheran Church in Farrar, MO, and Concordia Lutheran Church in Frohna, MO. Final authority rests with the Board of Education. This board consists of two elected members from each congregation. The pastors and the school principal serve as non-voting, advisory members to the board.

The congregations of this Association accept without reservation the canonical Scriptures of the Old and New Testaments as the inspired and written Word of God and the only infallible rule and norm of faith and practice, and the confessional statements of the Evangelical Lutheran Church, as they are contained in the Book of Concord of 1580, as the pure and true statements and expositions of the Word of God. These are: the three Ecumenical Creeds (the Apostles’ Creed, the Nicene Creed, and the Athanasian Creed). The Unaltered Augsburg Confession, the Apology of the Augsburg Confession, the Smalcald Articles (including the Treatise on the Power and Primacy of the Pope), the Large Catechism of Luther, the Small Catechism of Luther, and the Formula of Concord. (Article II of the Constitution of the Concordia, Salem, and Trinity Lutheran School Association, Revised February 4, 2017)

The Association of United in Christ Lutheran School complies with all standards to maintain a status of Recognized Service Organization (RSO) of the Lutheran Church Missouri Synod.

This handbook does not serve to contractually bind the school in any way. Handbooks are subject to change without notice by the UCLS Board of Education.

BOARD OF EDUCATION ACCOUNTABILITY POLICY

The UCLS Board of Education shall exercise its governing authority as a whole. No individual Board of Education member shall exercise such authority except as instructed by the Board of Education.

The Board of Education will meet monthly on the third Thursday of each month. In case of emergency, or religious/community holidays, the chairman of the Board of Education has the authority to reschedule a meeting. Notice of the rescheduled meeting time will be given to all Board of Education members and Association congregations prior to the rescheduled meeting. Minutes of the UCLS Board of Education meetings will be made available to the association congregations on the second Sunday following each board meeting except in cases due to extenuating circumstances.

All regular and special meetings will be open to parents of current students, members of Association congregations or any other person directly associated with UCLS. Should visitors wish to appear on the agenda, they are required to inform the chairman of the Board of Education 48 hours in advance. Executive sessions are exclusive to Board of Education and advisory members only.

POLICY ON INTEREST AND CONCERN

The board will consider the ideas and concerns of congregational members, parents, faculty and students, when presented in writing, signed and given to a Board of Education member.

(A Board of Education member job description is on file in the school office and with the Board of Education secretary. Please contact one of these if you are interested in seeing it.)

SUPPORT OF CONGREGATIONS POLICY

United in Christ Lutheran School, as an association school of Concordia, Salem and Trinity, is an extension of the mission of these congregations. As such, it is the school's desire to help each of these congregations grow in Christian faith and unity. In all matters, so far as is possible, the Association school of United in Christ Lutheran School will help the related association congregations grow by being of service to them.

TEACHING STAFF

Our teachers are dedicated Christians and academically qualified. For the school year 2024-2025 they are as follows:

Principal	Mrs. Ashley Ponder
Preschool	Ms. Laurie Anderson
Kindergarten	Mrs. Michelle Wolfe
1 st and 2 nd Grade	Mrs. Debbie Lichtenegger
3 rd and 4 th Grade	Mrs. Nancy Dreyer
5 th and 6 th Grade	Miss Brooke Anderson
7 th and 8 th Grade	Mrs. Robyn Koenig

EXPECTATIONS FOR PARENTS

At UCLS we strive daily to live as God's redeemed children. The staff works hard to teach students what it means to live this Christian life. In keeping with this desire to "train up children in the way they should go," we set forth the following code of conduct for all staff members, parents, students and volunteers, based on the Ten Commandments. Members of the UCLS family should conduct themselves in a positive Christian manner at all times: Revering God in all circumstances, using God's name to pray, praise and give thanks, worshiping regularly, obeying all authorities, supporting the physical needs of others, living a sexually pure life (including, but not limited to, dressing in conformance with and using restrooms consistent with one's biological sex, at birth, and as indicated on the official birth certificate, and abstaining from sexual conduct outside the marital union of one man and one woman, as defined in the Meaning to the 6th Commandment in Luther's Small Catechism), helping others to protect their possessions, speaking well of others, helping others to keep their homes, possessions, and families.

Our belief and philosophy at United in Christ Lutheran School is that all of us--parents, teachers, administrator, pastors, board of education and congregations--want the best possible education for your child. We all are part of a team that endeavors to help your child achieve a quality education based on a solid Lutheran foundation. There are many things that parents can do to be active in supporting the education of their children. We encourage you, as parents, to prayerfully consider these things during your child's education at United in Christ Lutheran School.

Suggested activities include:

1. Pray for the churches and the school and teach your child to pray.
2. Be regular in your own church and Sunday School attendance.
3. Be regular with family devotions
4. Support the teaching staff by encouraging trust and respect for the authority of the teachers and attending classroom events.
5. Read to your child.
6. Support school-sponsored activities and programs.
7. Encourage your children to take full responsibility for their actions and efforts.
8. Volunteer in the classrooms and supervise/chaperone field trips.
9. Get involved in various school committees, fund-raising and marketing efforts.
10. Read all written communications distributed by the school and promptly return any forms. Regularly check FastDirect messages, financial accounts, and student grades.

ADMISSION POLICY

United in Christ Lutheran School admits students of any race, color, creed, sex, national and/or ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, creed, sex or national and/or ethnic origin or ancestry in the administration of its educational policies, admission policies, scholarship program or athletic and other school administered programs. Preference is given to members of congregations of the Lutheran Church Missouri Synod.

ADMITTANCE PREFERENCE POLICY

In seeking to provide a Christian education to as many children as possible, United in Christ Lutheran School operates under an open-enrollment policy. All applicants will be considered on an approved, space-available basis according to the following priorities:

1. Children from UCLS association congregations
2. Children from currently enrolled families
3. Children from other Missouri Synod Lutheran churches
4. Children who have no home church
5. Children from other-than-Missouri Synod Lutheran churches

Current and association members' children will be granted priority enrollment until the annual enrollment deadline at which time enrollment will be opened on a first-come, first-served basis. These priorities can be waived upon recommendation of the principal and approval by the Board of Education.

At any point the admissions process can be halted upon the recommendation of the principal and approval of the Board of Education.

PARENT'S RIGHTS POLICY

Any natural or adoptive parent has all rights of a parent unless his/her rights are altered by the courts. UCLS will not arbitrarily alter these rights.

CURRICULUM

United in Christ Lutheran School uses the Lutheran Elementary School Association of St. Louis curriculum. This has been referenced to the Missouri state standards to assure these standards are met and exceeded. Parents may view the school curriculum at any time. A copy is in the school office and each classroom has grade level copies.

FAITH INSTRUCTION

The religion curriculum at United in Christ Lutheran School is called *Learn By Heart*. It has three different components: The Six Chief Parts of Luther's Catechism, verses from Holy Scripture, and hymns from the Lutheran Service Book. Each week a section from each of these three components will serve as the *Learn By Heart* material. All students will learn the same thing each week, making home study simpler for parents of multiple children. The materials will also be published in the school newsletter as well as the bulletins of our association churches. In this manner they can also be used as part of a devotional time for families with school children and without school children.

In addition to the *Learn By Heart* materials for the week, 5th and 6th graders will meet with pastors for instruction on the Old or New Testament Bible stories. The 7th and 8th graders will meet with the pastors for Confirmation instruction.

The 3rd through 8th grade students will need to have an ESV Bible. The 7th/8th grade students will need to have an ESV Luther's Small Catechism. Students who are members of Salem Lutheran Church or Trinity Lutheran Church will need to have a Lutheran Service Book.

All children regardless of religious background will take the required course of religion instruction.

CHAPEL

Chapel services will be held daily on Monday through Friday at 8:00 AM. As part of our religion curriculum, all students are required to attend these daily chapel services. Parents, relatives and congregational members are encouraged to join us for these devotional times whenever possible.

BAND

Band classes and concert performances are required of all students in Grades 5-8. The band instructor will assist students in determining the best instrument for them. Letter grades will start in the 2nd semester of 5th grade and continue through the end of the 8th grade. Assessment is a regular part of this grading process and students should be prepared for such.

PHYSICAL EDUCATION CLASSES

In addition to the interscholastic program, Physical Education classes are required of all students in Grades K-8. All participants should wear non-marking gym shoes.

No student will be excused from PE classes without a signed statement by the child's parent or health care provider.

WELLNESS POLICY

Introduction: At United in Christ Lutheran School, we believe that a child is a multi-faceted being with spiritual, emotional, academic and physical needs. It is our goal to help children grow in all aspects of their lives. This wellness policy sets goals for the providing of curriculum, instruction, and experiences for both children and adults that enhance the well-being of all involved at UCLS.

Policy: United in Christ Lutheran School establishes curriculum, guidelines, and experiences that enhance the spiritual, emotional, academic and physical well-being of its students and staff.

Wellness Plan: The Wellness Plan, in its entirety, can be found in the school office.

TOBACCO/ALCOHOL USE

The use of any tobacco products at school events is prohibited. The consumption of any alcoholic beverages at school events is prohibited except as approved by the principal and/or Board of Education.

SPECIAL NEEDS STUDENTS

United in Christ Lutheran School will work with parents to obtain special services where applicable. Through the use of classroom aides, differentiated curriculum, and outside resources, we can assist children with Individual Education Plans. Parents of children with special needs should talk to the principal before enrolling. Applications for such students will be considered on a case-by-case basis.

The ultimate responsibility for transportation to off-campus services lies with the child's guardians.

ENROLLMENT

In all situations, United in Christ Lutheran School desires to make available a Lutheran education to all parents who desire such for their child(ren). A registration fee of \$500 per student in grades K-8, and \$150 per student in Pre-Kindergarten is required. This fee is non-refundable except in the case of the school being unable to offer a class or grade.

Age Requirements:

- Preschool—A child will be accepted when they turn 3 years old and are toilet-trained prior to the first day of attendance and space limits allow.
- Kindergarten—Child must be 5 years old before August 1 of the school year.
- First Grade—Child must be 6 years old before August 1 of the school year in cases where the child did not attend Kindergarten.

These requisites can be waived upon recommendation of the principal and classroom teacher and approval by the Board of Education.

Students must also have the required immunizations based on Missouri state law in order to enroll in school. A student who does not have these immunizations will not be admitted.

Upon enrollment, an official birth certificate needs to be provided for the child's records.

Children enrolling in UCLS who have been previously homeschooled, will be tested to determine the grade level to which they will be assigned.

ENROLLMENT LIMITATION POLICY

Enrollment limitations for Preschool through Grade 8 at United in Christ Lutheran School will follow the desired enrollment limits as follows:

1. The enrollment limit for preschool will be 10 students to 1 instructor. For each 1 to 10 children exceeding the limit, a part-time teacher's aide will be required.

2. The desired enrollment limit for kindergarten will be a ratio of 16 students to 1 instructor. For each 1 to 4 children exceeding the desired limit, a part-time teacher's aide will be required.
3. The desired enrollment limit for Grades 1-8 will be a ratio of 25 students to 1 instructor. For each 1 to 5 children exceeding 25, a part-time teacher's aide will be required.
4. The number of students in any classroom shall not exceed 30 students.

Exceptions to these limits can be waived upon recommendation of the principal and approval by the board of education.

IMMUNIZATIONS

Students must have the required immunizations based on Missouri state law in order to enroll in school. A student who does not have these immunizations cannot be admitted until required immunizations have been received. A copy of these requirements will be provided at registration. Immunization records must be kept on file in the school office. A student who does not have the proper age-appropriate immunizations will not be admitted.

TUITION

Establishment of tuition rate policy:

The board of education will establish association, non-association, pre-kindergarten and after school tuition rate and any other enrollment-related fees annually.

Tuition Policy:

1. If the child and parents are members at an association congregation, the association congregation pays the tuition.
2. If the child and one parent are members of an association congregation and the other parent is a member of another association congregation, the congregation where the child belongs will pay the tuition.
3. If the child and one parent are members of an association congregation and the other parent is a member of a non-association congregation, the association congregation will pay the tuition.
4. If one parent is a member of an association congregation and the other parent and the child are members of a non-association congregation, the non-association congregation will be encouraged to pay the tuition. If this does not occur, the association congregation to which the one parent belongs will prayerfully consider supporting the child.
5. If the child and the parents belong to non-association congregations, the non-association congregation will be encouraged to pay the tuition. The non-association tuition rate will be established annually by the board.

Delinquent payment policy:

United in Christ Lutheran School reserves the right to terminate enrollment of a child(ren) if a family is delinquent in payment of tuition or fees at the end of a semester and can also refuse re-enrollment for the next school year. The Board of Education may make exceptions to this policy in cases of emergencies, at which time a payment plan would be negotiated.

GRADUATION FEES

A graduation fee of \$40.00 will be assessed to each eighth grader to help defray costs incurred through this process.

ATTENDANCE

United in Christ Lutheran School will enforce Missouri's attendance laws. School attendance in Missouri is mandatory for all children ages 7 through 16. In addition, once a child ages 5 through 7 has enrolled in school, subsequent years are mandatory.

Therefore parents should make every effort to see that their children are regular in their attendance in school. Ensuring regular attendance is in the best interest of the child, as well as state-mandated. It is the nature of most subjects that new concepts are built on old ones. If the sequence is broken, achievement will not be as successful.

However, students should be kept at home in cases of illness as defined by the Missouri Department of Health guidelines:

1. Students with vomiting, diarrhea or fever above 99.6° F in the morning or 100° F in the afternoon are not eligible to attend school. If a child's temperature is 99.2° F or above in the morning, parents should suspect it will elevate during the day and should monitor the child at home as a way of preventing the spread of possible communicable diseases.
2. Students must be symptom free (e.g. no rash, fever, vomiting or diarrhea) for 24 hours prior to returning to school. If medication has been prescribed for a possible contagious disease, they must have a minimum of 24 hours of treatment (48 hours is preferable) as well as be symptom free before returning.
3. When necessary (if contagion is still suspected or the child has been absent over 5 days, has had surgery or been diagnosed with a chronic condition) the parents must provide a physician's statement and recommendations for school attendance and participation in athletic events for readmission to occur.

In the case of any absence, the school office should be called the day of absence or a note should be sent when the child returns to school explaining the reason for the absence.

Upon returning from a period of absence from school, students are required to submit any missed work. Students in grades 3rd through 6th, have until the following week to submit assignments. Students in 7th and 8th grades have two days for every day of absence to submit assignments.

TARDIES AND EARLY DISMISSALS

A child will be considered tardy when arriving at school any time after 8:00 AM. Arrivals after 10:00 AM will be considered a half day absence. Any student arriving after 10:00 will not be able to order a regular hot school lunch for that day since food preparation has already begun by that point in the school day. A child arriving after the 8:00 AM start of the school day should report to the school office before going to their classroom.

A child departing before 1:00 PM will also be counted as missing a half day of school.

If a child must leave school in the middle of the day for a funeral or doctor's appointment, and they are gone for more than 2 hours, they will be counted as missing a half day of school.

Any child leaving the school premises before the regular dismissal time for the day, must be signed out in the office by a parent or their designee.

SCHOOL HOURS

School hours are from 8:00AM through 3:00 PM, Monday through Friday.

BEFORE AND AFTER SCHOOL CARE

Before school care is provided starting at 6:30 AM. After school care is offered beginning at 3:30 until 5:30 PM. Care will be provided by the teaching staff on a rotating basis and a daily after school care provider. The

daily charge for after school care for students in Pre-Kindergarten through 8th is \$7.00 per child for any portion of time up until 4:30 and an additional \$7.00 per child for any portion of time after 4:30 and before 5:30. A \$1.00 per minute late fee will be charged if children are not picked up by 5:30. Children must be signed out by a parent or guardian when they leave. There is no fee for before school care.

DISCIPLINE

Philosophy:

“All have sinned and fall short of the glory of God,” (Romans 3:23) and yet we strive to show our love and thanks to God through our pleasing actions. In order to help children internalize God-pleasing behavior, United in Christ Lutheran School has implemented a process for disciplinary procedures. Our desire through this process is to aid the child in a permanent behavior change. Refer to the following Scriptural words for further guidance.

Deut 6: 6-7: *And these words that I command you today shall be on your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, and when you walk by the way, and when you lie down, and when you rise.*

Proverbs 22 :6: *Train up a child in the way he should go; even when he is old he will not depart from it.*

Hebrews 12: 11: *For the moment all discipline seems painful rather than pleasant, but later it yields the peaceful fruit of righteousness to those who have been trained by it.*

Differentiation between rules and routines:

In every school there are numerous routines that aid students in knowing what behavior is expected of them. Routines are not disciplinary matters for the purpose of this policy. Classroom teachers will handle routine matters on an as needed basis, teaching students to comply with these routines, to aid in the creation of a calm, productive working environment.

Rules are matters of discipline where infractions are disruptive to the classroom or the student-body as a whole. These infringements are addressed through this policy.

Passive Discipline Problems:

Passive discipline problems are those which are inappropriate for the context in which they occur, but not necessarily in and of themselves, wrong. These include the following:

1. Talking in class
2. Being out of the classroom or building without permission
3. Failure to complete assignments
4. Not using time wisely
5. Dress code violations
6. Chewing gum
7. Cell phone use during school hours
8. Use of electronic devices and media without specific teacher permission

Active Discipline Problems:

Active discipline problems are those which cause disruption in the classroom or school, or harm to others/property. These include, but are not limited to, the following:

1. Loud, profane, vulgar language
2. Disrespect towards teachers or other students
3. Disrespect of property or the rights of others
4. Verbal, physical or sexual harassment
5. Name calling, arguing or fighting
6. Leaving the school grounds during the school day without permission

7. Intentional physical or emotional harm to another student/adult
8. Bullying- The repetitive, intentional hurting of one person or group by another person or group, where the relationship involves an imbalance of power. (Anti-bullying Alliance definition)
9. Truancy
10. Illicit use of drugs
11. Use of alcohol
12. Bringing weapons to school, or threatening to bring weapons to school (including, but not exclusively, knives, guns, or other firearms)
13. Abusive, inappropriate, or destructive use of school technological devices and equipment.

UCLS has a zero tolerance policy for threatening students, staff members and coaches on and off campus.

- Such cases will be elevated to level 4 of active discipline problems.

It should be noted that repeated or persistent passive behaviors become by their frequency an active problem.

UCLS is also required by Missouri state law to report certain offenses to Law Enforcement, such as assault, weapons charges, drug charges, and etc. (For a complete list, talk to the principal.) This requirement will be strictly enforced.

Law Enforcement officials also recommend that UCLS report threats to the appropriate Law Enforcement officials and this recommendation will be followed.

Discipline Procedure for passive problems (as established by classroom discipline plans):

1. Teacher conference with student, loss of privileges
2. Principal conference with student, loss of privileges
3. Teacher/principal conference with parents (and possibly student), loss of privileges

Discipline Procedure for active problems *:

1. Teacher/principal conference with student, loss of privileges
2. Teacher/principal conference with parents (and possibly student), loss of privileges
3. Teacher/principal/pastor conference with parents, suspension, principal contacts Board of Education
4. Teacher/principal/pastor/Board of Education conference with parents, expulsion

At any point throughout the discipline process, parents can address concerns with the classroom teacher. The classroom teacher will inform the principal when concerns are voiced. The principal will inform the Board of Education when the situation merits doing so.

*At the discretion of the Administration these steps may be expedited.

For all active discipline problems, a discipline report will be filed in the office, as well as a copy sent to the parent/guardian. A copy of this form can be found in the appendix of this handbook.

This discipline policy applies to all school events, including “home” and “away” athletic events.

DRESS CODE

Students will be expected to dress neatly and properly at all times. Torn clothing or clothing with holes in it is not allowed.

Shirts: All students are required to wear a solid-colored shirt with the UCLS school logo on the upper left hand side. Shirts need to be long enough so that midriiffs or any under garments do not show when arms are raised

above the head. If sweatshirts are worn in the school building during the school day, students may wear only UCLS sweatshirts (for recess, any sweatshirt/jacket is allowed). School sweatshirts with zippers can be purchased through the school. Wildcat shirts may be worn any day.

Pants and shorts: Blue jeans, khaki, black, olive green, beige, gray, or navy colored pants made of denim, cotton, or twill type fabrics are allowed. Only solid colored pants, shorts or skirts are allowed. Flower patterned or plaid pants, shorts or skirts are not allowed. No nylon, gym, or jogging type pants or shorts are allowed. No pants or shorts with words on the backside are allowed. Shorts and capris may not be worn from November 1 through March 31. Skirts or skorts may be worn at any time. Pants, shorts and skirts are to be loose fitting and must reach the point measured by a dollar bill placed lengthwise at the shorts hem, which must also touch the kneecap. If pants or shorts are hard to keep up, a belt must be worn. Clothing should also be loose enough so that buttons and zippers stay fastened. At no time should undergarments be visible.

Children enrolled in the preschool program should wear elasticized waistband pants of any material, but of only solid colored design.

Shoes: Shoes must be tennis shoe or loafer-type. Shoes should not cause marks on the floor.

Free Shirt Day: On the first and third Friday of each month, students will be allowed to wear non-uniform shirts. However, a proper dress code is still in effect. Shirts may not be halter tops, backless, mesh, bare midriff, tank top or spaghetti straps. Only shirts with appropriate writing and/or pictures will be allowed on these days.

PTL will purchase every student a shirt for the parade and school field trips.

No permanent tattoos and no body piercing other than earrings are allowed.

Caps/hats are to be removed upon entering the building. (Parents please set the example of removing caps when entering the building).

Exceptions to this dress code can be exercised by the principal as occasion warrants.

For all dress code violations, a report will be filed in the office, as well as a copy sent to the parent/guardian. A copy of this form can be found in the appendix of this handbook. One warning report will be sent to the parent. If a second violation occurs, the parent will be contacted to bring new clothing for their child for that day.

Please mark clearly the personal possessions of your children.

TRANSPORTATION

Your child's safety is very important to us. Parents are expected to drop off and pick up their children or make suitable arrangements for this to be done. Prior permission is required for a child to be dismissed to anyone other than their legal guardian. Upon dismissal, parents or approved pick up persons are liable for the safety of the child. UCLS reserves the right to call another designated adult or Law Enforcement if a child's welfare appears to be in danger when in the presence of the one to whom the child is to be dismissed.

If there is a change in your child's usual PM transportation, please inform the school office before 2:45 of the day in which the change will occur.

ATHLETICS

United in Christ Lutheran School operates an athletic program for its students and gender and age appropriate members of the community who attend school where no athletic program is available. An athletic handbook will be distributed to all students participating in this program.

SCHOOL CLOSING

Inclement weather may result in the closing of school. If this occurs, the information will be relayed through FastDirect and through the KFVS-12 news station. In the case that an early dismissal is necessary, all parents will be contacted before their child is dismissed. The initial contact will be done through FastDirect. For any parents not responding to the FastDirect notification, the office will make a phone call to ensure all parents have received this communication.

On days when school is dismissed early, there will be no after school care. The principal, or his/her designee, will make all decisions regarding the cancellation of school in an emergency.

CALENDAR

A school year calendar will be approved each year by the Board of Education. Each parent will be given an academic year calendar for reference. Whenever possible, the United in Christ Lutheran School will closely adhere to the school calendars of Perry County Districts 32 and 48, and Saxony Lutheran High School. However, we are our own entity and there will be several differences. Please consult your copy of the calendar for these differences. The calendar can be accessed on the FastDirect site. Additional hard copies of the calendar are available in the school office.

COMMUNICATION BETWEEN HOME AND SCHOOL

Classroom Visits:

Prior to the school year beginning you will schedule a classroom visit during registration. A link will be sent out on Fast Direct for you to schedule this visit. This is an informal opportunity for you to communicate any of your concerns regarding the upcoming school year or to ask any questions you may have of your child's teacher on a one-to-one basis. Your visit will usually last about 10-15 minutes. The principal will also attend some of these visits to become better acquainted with you and your child.

Report Cards:

Report cards are issued to inform parents of the performance, progress, and needs of your child. The information which these provide is essential to cooperatively plan for your child's future achievement and guidance. Report cards are issued four times during the school year. Please check your child's grades on FastDirect as often as you would like throughout the quarter. Contact your child's teacher with any concerns or questions.

Classroom Visits:

Parents are invited and encouraged to visit classrooms. When possible we ask that you arrange for these visits beforehand with the classroom teacher. We also ask that your visits not be disruptive to the educational process.

Conferences:

Parent-teacher conferences are scheduled for all students at the end of the first quarter and on an as-needed basis at the end of the third quarter of the school year. Parents are notified about the appointment, and they are expected to participate in the conferences. One conference will be scheduled, even in the case of divorced parents, so that the chain of communication remains uniform. At each conference the parent(s) and the teacher can make plans, share ideas, review your child's progress, and design a strategy that will enable your child to succeed in school. Teachers are also available throughout the year to talk with parents. Teachers may be

contacted personally or through the office to arrange a time to meet, however teachers are unavailable between 7:30 a.m. and 3:30 p.m. (Please note that teachers are typically not available during these hours for emailing, responding to FastDirect messages or texting, so please do not expect responses at these times. For emergencies, urgent communications or changes in your child's normal routine (including doctor's appointments), please call the office or send a written note.)

Written Communication:

Each classroom teacher will distribute regular written communications as they deem necessary to accurately convey vital information to you regarding your child's education. This communication will occur either by way of a hard copy note or through FastDirect. A school newsletter will also be distributed weekly. Personal notes will be sent with the children as needed. The purpose of all these forms of communication is to keep parents informed concerning the events of the school.

In the event that written or oral communication is requested regarding civil court cases, teachers will not testify or write letters, absent of a subpoena. The principal shall be informed of any such request.

CONFLICT RECONCILIATION

In accordance with Matthew 18, should difficulties arise between staff members, students or parents, the person who is the recipient of the grievance should first discuss the matter with the person who caused the grievance in a spirit of kindness, charity, and understanding. If a resolution is not reached, then a third party should be brought into the discussion. This third party, in our Christian, Lutheran setting, should be the principal or one of the association pastors. If the principal is involved in the difficulty, one of the association pastors should serve as the third party. If a resolution can still not be found, the issue should be brought before a larger group, such as all three association pastors, or the board of education. Only persons directly involved with the search for a solution should be included in any discussion of the issue. The Board of Education will be the final authority for any and all disputes.

An exception to this rule will be made in the case of physical, emotional or sexual harassment or any other actions that arise to the standard of illegal. In such cases the appropriate law enforcement agencies will also be involved.

GRADING

The purpose for issuing grades is to give parents, students and teachers a basis for comparison regarding a student's ongoing progress. They are not meant to compare one child to another, but to examine a child's progress from one period to the next progress period.

Report cards will be issued four times a year for the purpose of assessing a child's progress in grades kindergarten through 8th. Please check your child's grades on FastDirect as often as you would like throughout the quarter. Contact your child's teacher with any concerns or questions. At each reporting period, our hope is to see positive progress for each child. When this positive progress is not evident, teacher, parent and possibly the student, need to determine what should be done in order to help the child move forward.

Since the ultimate goal is progress and not letter grades, teachers may or may not use a particular assignment as part of the formal grading process.

The following system of grade determination will be used in determining formal grades in the core subjects (reading, math, English, phonics, spelling, science and social studies):

Grade	Percent	Points
A+	100-99	12

A	98-95	11
A-	94-92	10
B+	91-89	9
B	88-86	8
B-	85-83	7
C+	82-80	6
C	79-77	5
C-	76-74	4
D+	73-71	3
D	70-68	2
D-	67-65	1
F	64 and below	0

In non-core subjects (art, PE, music/band, Memory work, and handwriting) the grading system will consist of the following (Please note that 5th-8th grades receive formal letter grades in the subjects of band and art):

Excellent (E)	Effort goes beyond average expectations
Satisfactory (S)	Effort is reasonable for the expectations
Needs Improvement (N)	Effort is not sufficient and needs to improve

ACADEMIC HONORS

Students in 3rd-8th grades will be recognized in several areas of achievement on a quarterly basis. They are as follows:

High Honors: The student must receive a grade point average of 10 (equivalent to an A-) for the semester, with no grade below a B (or an “N” in non-core subjects or religion and memory work). The grade point average for all core subjects (language arts, math, science and social studies) will be used to determine this honor.

Honors: The student must receive a grade point average of 8 (equivalent to a B) for the semester, with no grade below a C+ (or an “N” in non-core subjects). The grade point average for all core subjects (reading, math, English, phonics, spelling, science and social studies) will be used to determine this honor.

Outstanding Attendance: The student may have only missed 1 day of school for the quarter with no tardies or early dismissals.

Outstanding Church and Sunday School Attendance: The student may have only missed 1 church or Sunday school per quarter.

Amazing Readers: The student must achieve the AR goal predetermined for them by their classroom teacher. In addition to meeting individual goals, students will be honored at the end of the year for reaching a predetermined milestone.

VALEDICTORIAN AND SALUTATORIAN

The grade point average for all core subjects (language arts, math, science and social studies) for 2nd through 8th (through the third quarter) grades is used to determine the top two students of each graduating class. Each of these top two students must be on the Honor Roll during the entire eighth grade year in order to be eligible for consideration.

STUDENT RECORDS

In keeping with federal and state law, parents and legal guardians may inspect their child’s permanent records at any time. UCLS will maintain guardianship of permanent student records. Scheduling an appointment with the principal will help expedite your request.

Official transcripts must be mailed to a receiving school or may be delivered by a school official. These records may not be given to parents or students for delivery to another school. Additional information concerning student records and their handling can be obtained from the school office.

If step-parents are not legal guardians, they are required to receive written permission from all legal guardians regarding receiving private information on students.

TELEPHONE

UCLS telephones are for official or emergency use only. During school hours, parents are requested to not call to speak to their child. If a message is of urgent or emergency nature, it will be relayed to the child. Students wishing to use a school telephone must obtain permission from a teacher or staff member who will determine the necessity of the call.

Cell phones or Smart Watches may not be used during the school day for any form of communication. Please do NOT text your child during the school day. If an urgent message needs to be conveyed to your child during regular school hours, please call the school office.

EMERGENCY INFORMATION

Unfortunately emergencies sometimes occur, and the school must maintain a file of emergency contacts for each student. This information should be provided upon registration and must be in the school office before school begins. **PLEASE KEEP THIS INFORMATION CURRENT.** Inform your child's teacher and the school office immediately of any changes.

CHILD ABUSE STATEMENT

School personnel are mandated reporters of abuse under Missouri state law. In cases where school personnel have reasonable cause to suspect that a child known to them in their professional capacity is being abused or neglected, they must report it to the Missouri Division of Family Services. The principal should be informed of the process, but the responsibility remains with the mandated reporter.

MEDICATIONS

United in Christ Lutheran School does not employ a full time nurse. Whenever possible, parents should arrange medication schedules so that dosages can be given outside school hours. When this is not possible, United in Christ Lutheran School will designate a staff member, under the direction of the principal, to administer medication according to the following protocol:

1. Medications must be hand delivered by the parent or guardian to the principal, teacher, or designated staff member. (Medications include, but are not limited to, the following: prescription medications or lotions, allergy medicines, Tylenol, aspirin, other over the counter pain medicines, cough drops, cough medicine, antibiotic creams or other medicinal lotions.)
2. Medications must be packaged in the original container. Prescription medications must be in the Pharmacist-supplied container clearly labeled with the following information:
 - a. Student's name
 - b. Name of medication
 - c. Date of purchase
 - d. Instructions for storage
 - e. Specific directions for administration (UCLS will not administer medications labeled "administer as required")
 - f. Prescribing physician's name

3. A medication release form must be signed by the parent or guardian, supplying the parent's and physician's phone number, and will be kept in the child's file.
4. Medication that is to be administered one time per day will not be given at school.
5. Antibiotics that are to be given three times a day and are not time specific will not be given at school.
6. There will be no morning medications administered at school.
7. If a prescription medication has been discontinued or changed, the parent must immediately inform the school and pick up the medication.
8. A parent or guardian must pick up medication that is left over at the end of the school year.

Administration of emergency epinephrine for a potentially life threatening allergy will follow these guidelines:

1. The administration of epinephrine will occur only through the use of an Epi-Pen or Epi-Pen, Jr. Auto-injectors.
2. There must be written authorization from the doctor prescribing the use of the epinephrine.
3. A medication release form must be signed by the parent or guardian, supplying the parent's and physician's phone number, and will be kept in the child's file.
4. Staff members will be supplied a list of students that have such life-threatening allergies as to require epinephrine injections.

Administration of inhaled medications for asthmatic conditions will follow these guidelines:

1. Students requiring medication due to asthmatic conditions should be properly instructed by a physician and/or parent on the use of such medication. Students who know how to use their inhalers are encouraged to carry their own personal medication at all times.
2. A medication release form must be signed by the parent or guardian, supplying the parent's and physician's phone number, and will be kept in the child's file.
3. A medical plan for students diagnosed with asthma should be developed by their physician and shared with the school by the parents or guardians.
4. Staff members will be supplied a list of students who use inhaled medications for asthmatic conditions.

Administration of insulin injections will follow these guidelines:

1. There must be written authorization from the physician prescribing insulin injections.
2. A medication release form must be signed by the parent or guardian, supplying the parent's and physician's phone number, and will be kept in the child's file.
3. If the student is of an age, as determined by the physician and parent, to self-administer their insulin, the physician and parent or guardian should indicate on the medical form that the student is competent to self-administer his/her medication.
4. The school may supervise students during their blood sugar checks, record the findings, and also provide a secure storage area for the insulin and syringes as well as safe disposal for the used needles.
5. There will be no blood sugar tests performed on non-diabetic students.
6. Staff members will be supplied a list of students who need insulin injections.

In emergency situations, the principal will use his/her judgment in authorizing the use of ambulance services to transport students to the nearest medical facility.

“Administration” for the purpose of this policy means:

- actual administration of the medication

- visual supervision and observation of the taking of the medication
- safe storage and handling of medication
- recording the administration of the medication on the approved form

“Permission to Administer Medication Forms” are available at registration or in the school office. No medication will be administered before this form is on file in the office.

SAFETY

United in Christ Lutheran School considers the safety of your child of utmost concern. For this reason a number of safety routines are in place. These routines include things such as fire drills, earthquake drills, tornado drills and intruder drills.

The doors to the school building will also be locked daily at 8:00 AM. For your convenience there is a doorbell on the front door which you may ring whenever you desire entrance into the school building.

UCLS maintains security cameras at the entrances to the building. Access to security camera recordings will be limited to investigative authorities or as authorized by the administration.

Emergency operation policy:

UCLS maintains and implements an “Emergency Operation Plan” to ensure the safety and well-being of anyone in the school building. It will be reviewed and evaluated biannually. Each staff member has a copy.

HOMEWORK

Homework is assigned for the purpose of keeping parents current regarding their child’s progress, giving parents an opportunity to be further involved in their child’s education, and to reinforce concepts taught in the classroom. Any work sent home with the student is expected to be completed and returned by the designated due date.

Upon returning from a period of absence from school, students are required to submit any missed work. Students in grades 3rd through 6th, have seven days to submit assignments. Students in 7th and 8th grades have two days for every one day of absence to submit assignments.

VOLUNTEERS

Parent and community volunteers are an asset to United in Christ Lutheran School and ultimately the children entrusted to our care. A volunteer is defined as one who donates their time and regularly assists the teachers, principal and staff. The volunteer is under the supervision of the principal and/or other staff members and may include assigned tasks, student supervision, and individual student assistance when appropriate.

If anyone is interested in working as a volunteer, contact the principal to obtain more information.

FIELD TRIPS

United in Christ Lutheran School will conduct field trips in accordance with and in support of curricular guidelines. Field trips will have the approval of the principal in advance of the trip. Written consent of the parent or guardian is also required in advance of the trip date. Volunteers will be recruited to assist in these activities when necessary. At any time, parents are welcomed to join a field trip excursion. However, only children who are members of the involved classes can attend the field trip.

When students are transported for field trips, sports activities, or class trips by individual vehicles, the following guidelines apply:

1. Each vehicle is to transport no more students than the vehicle will permit with seat belts.
2. Each child is to be in a single seat belt.
3. The school office must have a copy of the driver's current license and proof of insurance in order to ensure that all these vital safety measures have been taken.
4. The driver is to obey all speed limits, as well as other rules of the road.
5. Only parents, grandparents, legal guardians or UCLS staff will be allowed to transport students for a school-sponsored event.
6. All drivers for field trips must be over the age of 21.

OVERNIGHT SCHOOL TRIPS

An overnight trip to Washington, D.C., has historically been an integral part of our curriculum. Adults related to these students are invited to participate in the trip, at their own cost, if space is available. However, adults attending the trip will be required to assist in supervising students, and this responsibility should not be entered into lightly. While it is certainly enjoyable, this trip is not designed to be a vacation for adults.

Adult supervisors will adhere to the following requirements and any others as determined by our school trip supervisor. These requirements will be provided to adult supervisors prior to the trip and they will be asked to sign in adherence to their agreement to comply with these requirements:

1. All school rules and policies must be followed.
2. Students must be directly supervised at all times.
3. All adults are expected to conduct themselves in a manner that reflects positively on UCLS, our community and our God.
4. Absolutely no alcohol. Tobacco or vaping products may not be used in the presence of students.

CARE OF SCHOOL PROPERTY

Students are expected to respect the school and all property associated with it. Parents will be responsible for any damage their child willfully or deliberately does to school property or as a result of disobeying or neglecting school rules or procedures.

SCHOOL SUPPLIES

Parents will be given a list of supplies needed for their children's education. Children should have these supplies when they begin classes. Other materials will be supplied by the school.

LIBRARY

United in Christ Lutheran School maintains a library in support of its classroom and curricular activities. Parents may examine library materials at will. Donations of appropriate materials will gladly be accepted. Materials to be placed in the school library or used by the teaching staff must meet standards in keeping with our Christian Lutheran beliefs. The determination of whether materials meet these standards will be decided by the association pastors and the principal.

TECHNOLOGY USE POLICY

Use of technology, including access to the Internet, is an unparalleled opportunity to interact with the world at large. This opportunity brings with it a number of responsibilities. In order to use the Internet services and technology devices available at UNITED IN CHRIST LUTHERAN SCHOOL, you must read the information below and sign the agreement at the end of the handbook.

UNITED IN CHRIST LUTHERAN SCHOOL does not warrant that the functions of the system will meet any specific requirements you may have, or that it will be error-free or uninterrupted; nor shall UNITED IN CHRIST LUTHERAN SCHOOL be liable for any direct or indirect, incidental, or consequential damages (including loss of data or information) sustained or incurred in connection with the use, operation, or inability to use the system.

Student User Accounts

Students will receive a user name and password for access into a school-owned device upon receipt of the signed Signature of Agreement: Parent and Student Form. Students are only allowed to use the tablet number that has been assigned to them by the teacher. Usage is limited to teacher permission.

Hardware Procedures

As in all things at UCLS, technology will be used in a way that treats other people in a God-pleasing manner.

- Computer use at school is only for educational purposes under the direct supervision of the school faculty and staff.
- Students will be directly supervised by a teacher or staff member at all times.
 - *Direct supervision means that the faculty or staff member is present in the classroom and actively monitoring the works of the student.*
- The work of students on UNITED IN CHRIST LUTHERAN SCHOOL devices will be monitored with or without the students' knowledge. Inappropriate, offensive, or objectionable work may be edited or removed at any time at the sole discretion of the school
- Students are not allowed to download and install programs.
- Students should log off after use.
- All tablets should be stored appropriately per teacher direction. When they are in storage, they should be plugged in to be charged for the next usage.
- Food and drink are not allowed near the computers or devices.
- Treat computers, tablets, accessories and parts appropriately to keep them in working condition.
- Users' files on the school accounts will be deleted at the end of each year.
- Copyright laws regarding software programs, text and images must be upheld.
- Users' files should be stored and backed up as instructed by the teacher.
- Students may not change initial settings on any school device. Desktops, screensavers, other control panel options and the like may NOT be changed by the student.
- In the event of a problem with a device, students are to inform a teacher or other staff member immediately.
- Students who bring their own devices to school make these devices subject to a reasonable search if there is cause to suspect that the device contains evidence of a violation of school policy or local, state or federal law.

Internet Procedures

- The Internet at school is for educational purposes only under the supervision of a teacher or staff member.
- Student Internet usage at school may be monitored by the school, with or without the knowledge of the student.
- Students are not to view or participate in inappropriate material. Examples of unacceptable material include obscene, abusive or objectionable language or images. Determination of inappropriateness is at the sole discretion of the school.
- Students are not to use the internet to access the computer files of another user.
- Students are not to access the following sites or types of sites without specific teacher permission and supervision:
 - Social networking Web sites (Eg: Twitter, Facebook, Instagram etc.)
 - Email accounts
 - Internet game sites
 - Video websites (eg, YouTube)
 - Instant messaging, blogs or chat rooms
 - No unauthorized devices are allowed to access the United in Christ Lutheran School wifi.
 - Cell phones or Smart Watches may not be used during the school day for any form of communication. Please do NOT text your child during the school day. If an urgent message needs to be conveyed to your child during regular school hours, please call the school office.

The use of technology during the school day at United in Christ Lutheran School is a fundamental part of the students' education. However, the use of technology is also a privilege, not a right, and inappropriate use may result in the temporary or permanent cancellation of those privileges, and, potentially, other disciplinary action. Students will be held responsible for their actions and activity while using technology at our school.

1. Technology will be used in a way that treats other people in a God-pleasing manner.
2. Students may not interfere with the work of another student or teacher.
3. The privacy of other people, whether they are fellow students or teachers, is to be respected.
4. Copyright laws regarding software programs, text, and images must be upheld.
5. Students are to use technology only as instructed by their teacher for stated curricular purposes.
6. Students may not use any chat program at school unless specifically led and directed by the teacher.
7. Students may not download programs to school hardware without the knowledge and approval of the teacher.
8. Students may not use personal email at school without the knowledge and approval of the teacher.
9. Students may not create a website using school technology unless specifically directed by the teacher.
10. Use of any type of artificial intelligence (AI) in school work to plagiarize, cheat or gain advantage is strictly prohibited, and any such inappropriate use will be subject to disciplinary action.
11. Cell phone use is prohibited. Cell phones must remain securely in backpacks and turned off.
12. Students are expected to adhere to all of the following guidelines concerning internet use:
 - a. Personal information of any kind about themselves or another person may not be transmitted. This includes telephone numbers and addresses as well as information regarding the location of any student at any given time.

- b. Students may not use any internet feature without the direct personal supervision of the teacher. Direct personal supervision means that the teacher or other qualified person is present in the classroom and is actively monitoring the work of the student.

Students are expected to maintain a Christ-like demeanor at all times. Therefore, text, images, movies, or sounds that contain words or images that are inappropriate and not God-pleasing, will not be intentionally accessed or viewed

Chromebook Insurance:

- Students in 5th through 8th grades will be assigned their own school-purchased Chromebook. To protect against damage, or loss, parents of these students will be offered the opportunity to purchase insurance through the school. This insurance will protect against damage caused by liquid spills, liquid submersion, fire/flood, vandalism, natural disasters, power surges or theft (in order for a theft to be a covered cost, it must be reported to the police).
- A family does not have to purchase insurance. However, if a Chromebook is lost, stolen or damaged, the family will be charged the full amount of repairs or replacement if they are not covered by this insurance.
- The rate is \$40.00 per school year, payable before the school year begins. This will cover the cost of repairs, in full, for one claim, within a school year. Any additional repairs or replacement will fall on the student and family.
- A form whereby a family can accept or reject this insurance will be located in the registration packet prior to the beginning of the school year.
- If a family pays the \$40 insurance each year, the student may take their Chromebook with them after 8th grade graduation.

LUNCH AND SNACKS

United in Christ Lutheran School operates a hot lunch program under Federal guidelines. Free and Reduced Price lunches are available to anyone who qualifies, but parents must apply. Applications will be made available at registration. If you qualify according to salary guidelines, please apply as this will benefit you and the school. Information obtained through this process will be kept strictly confidential by the school office. As soon as an application is processed, parents will be notified in writing that based on your family income you have been approved or denied. If you have any questions about this process, please contact the school office.

The monthly menu can be found on FastDirect. A paper copy will be provided if you request one through the school office.

Lunches and snack milks will be billed on a prepay system. The first payment is due at registration. Your account will be tracked through the school office on FastDirect. Charges for lunches, milk, or snack milk will accrue and can be checked by parents on FastDirect. An initial payment towards this account is due before the first day of school and final payment is due to the school by May 31.

If an account carries a positive balance at the end of a school year, the parent has the right to request the balance be rolled into the next school year or be reimbursed at the end of May.

If an account carries a debt at the beginning of the next school year, UCLS reserves the right to refuse full lunches to students until the debt is paid.

Students may also bring their own lunches from home. These lunches should also be nutritionally based, limiting fats and sugar. No soda is allowed during lunch.

If a student has a food-related allergy or sensitivity, parents need to supply this information to the school in written form. This information will then be disseminated to all parties who have a need to know.

Students in Grades 5 through 8 will take turns as student helpers in the kitchen. According to the Health Department, the following guidelines must be followed:

1. Upon entering the kitchen, students must wash their hands in the designated sink, using warm water and soap, lathering for 20 seconds. After rinsing their hands, they must dry their hands with a paper towel. The last person washing their hands will use a paper towel to turn off the water. The students must immediately put on 2 gloves.
2. Students cannot put food into their mouths. Anyone doing so must throw their gloves away and wash their hands again.

Classroom teachers may also permit students to bring snacks for a mid-morning break. These snacks should be nutritional and not contain added sugar or fats. No soda is allowed.

Because of the importance of remaining hydrated, students may bring non-spill plastic water bottles. If individual children become too distracted by these bottles, their privilege will be revoked.

CIVIL RIGHTS STATEMENT

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, and reprisal or retaliation for prior civil rights activity (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

RAISERIGHT (formerly known as Scrip)

UCLS conducts various fundraisers throughout the school year to aid in the financing of many different projects. One of these fund raisers is the RaiseRight program. RaiseRight is a program whereby gift cards can be purchased with a percentage of the funds going to support the school. RaiseRight sales will be used as a fundraiser for UCLS, managed through the school office with the Board of Education being accountable. You are encouraged to use this program whenever it meets your needs.

FUNDRAISING POLICY

United in Christ Lutheran School will conduct all fund raising activities in conjunction with their beliefs as found in the infallible Word of God, the confessional statements of the Evangelical Lutheran Church and in keeping with their vision for the school, to unite our communities with a quality education based on a solid Lutheran foundation. Final say as to whether a fund raising activity may be conducted lies with the Board of Education after consultation with the pastors if spiritual counsel is required.

FACILITY USE POLICY

Because the facility in which UCLS is located is owned by the host congregation, facility use is determined by the host congregation.

GAMING POLICY

Any UCLS event that involves the procurement of a state-issued gaming license is prohibited.

ADVERTISING POLICY

UCLS will not endorse any for-profit advertising in its publications, posted in the building, or through distribution of flyers to students.

SECURITY CAMERA RECORDINGS

UCLS maintains security cameras throughout the campus to help ensure the safety of the students and staff. Access to security camera recordings will be limited to investigative authorities or as authorized by the administration.

AFFILIATION WITH OUTSIDE ORGANIZATIONS

Any organization requesting affiliation with UCLS or requesting distribution of promotional materials must uphold standards set forth in the UCLS constitution and be in agreement with the teachings of the LCMS. The organization must submit their request/application to the principal. If a dispute occurs, the Board of Education retains the final say in whether the affiliation will occur or the materials will be distributed.



UNITED IN CHRIST LUTHERAN SCHOOL

10158 Hwy C
Frohna, Missouri 63748

Telephone: 573 824-5218 Fax: 573 824-5250



Uniting our communities with a quality education based on a solid Lutheran foundation

Discipline Report

Student _____

Date _____

Violation:

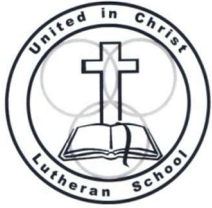
- ____ Loud, profane, vulgar language
- ____ Disrespect towards teachers or other students
- ____ Disrespect of property or the rights of others
- ____ Verbal, physical, or sexual harassment
- ____ Name calling, arguing or fighting
- ____ Leaving the school grounds during the school day without permission
- ____ Intentional physical or emotional harm to another student/adult
- ____ Truancy
- ____ Illicit use of drugs or alcohol
- ____ Violation of Technology Use Policy
- ____ Bringing weapons to school (including, but not exclusively, knives, guns, or other firearms)

Staff Member comments:

Procedure Followed:

Parent Signature _____

Student Signature _____



UNITED IN CHRIST LUTHERAN SCHOOL

10158 Hwy C
Frohna, Missouri 63748



Telephone: 573 824-5218 Fax: 573 824-5250

Uniting our communities with a quality education based on a solid Lutheran foundation

Dress Code Violation Report

Student _____

Date _____

Violation:

- _____ torn clothing
- _____ non-uniform shirt
- _____ midriff/undergarments exposed
- _____ non-uniform sweat shirt in classroom
- _____ nylon, gym, or jogging type pants/shorts
- _____ non-solid colored pants, shorts or skirts
- _____ pants or shorts with wording on seat
- _____ shorts or capris (November 1 through March 31)
- _____ shorts or skirt do not come to fingertips
- _____ pants or shorts do not stay up and no belt is worn
- _____ backless shoes
- _____ cowboy boots
- _____ inappropriate writing/pictures
- _____ permanent tattoo
- _____ body piercing

Staff Member comments:

Parent Signature _____

Student Signature (5th-8th only) _____

PARENT AGREEMENT FORM

Please return this agreement form to the school office after reading this Parent Handbook in its entirety.

I, _____, parent/guardian of _____
(parent or guardian's name) (name of student or students)

have read and understood the *United in Christ Lutheran School Parent Handbook* and agree to abide by the policies set forth in this document.

(parent or guardian's signature)

(date)

(5th-8th grade student signature)

(date)

Signature of Agreement: Parent and Student Form Technology Use Policy

I, the below signed student, have the United in Christ Lutheran School technology usage agreement, understand it, and agree to adhere to the procedures listed within. I understand any violations of the above mentioned provisions will result in the loss of privileges and possible further disciplinary and or legal action, including but not limited to, suspension or expulsion, and referral to legal authorities.

I also understand that additional rules and regulations may be added from time to time and become a part of this agreement. I therefore agree to maintain acceptable usage standards and to report any misuses of the school's technology system to a teacher or administrator. Misuse or violations of this agreement comes in many forms but can be viewed as any messages, information or graphics sent or received that include/suggest pornography, unethical, or illegal solicitation, racism, sexism, inappropriate language, bullying, and or other listings previously described in this user agreement. UNITED IN CHRIST LUTHERAN SCHOOL reserves the right to inspect any material sorted in files to which users have access and will edit or remove any material which the faculty or staff, in its sole discretion finds objectionable.

I have read (or have had this read to me) this Acceptable Use Agreement and understand that Internet and computer use on the school network will be monitored. I hereby agree to comply with the above described conditions of acceptable use.

Student Signature _____

Date _____

I as a parent have read this agreement and have explained and discussed these procedures with my child. My child has an understanding of the acceptable use agreement and we will abide by the rules and consequences.

Parent Signature _____

Date _____

Covenant for Christian Education

- A **COVENANT** is a commitment made to remind people of the promises God has made to us. Because of what God has done for us through Christ we want to respond to His love and receive the blessings He has in store for His people. As a member of the United In Christ Lutheran School family and a partner in the Christian education of children:

-I will show **RESPECT** for God and His Word by (Deuteronomy 11:18-20) learning, memorizing and obeying the Word of God as it directs our daily living; actively supporting your congregation and school with God given treasures, time and talents and attending worship and Bible study opportunities.

-I will show **RESPECT** for those in authority by (Ephesians 6:1-4, Matthew 18:15) supporting the philosophy and policies of the classroom teacher and school; showing cooperation between parents, teachers, principal, and United In Christ Lutheran Board of Education in matters of discipline in a willing and prompt matter; and following the steps outlined in Matthew 18 when there is a disagreement.

-I will show **RESPECT** for the UCLS family and other people by (Colossians 3:12-17) praying for and with the children, parents, and teachers; showing love and forgiveness toward others and encouraging one another to lead a God-pleasing life.

-I will show **RESPECT** for my body and my God-given talents by (I Corinthians 3:16-17) modeling Christian values by monitoring T.V., computer, music, clothes, food, language and activities; providing support and commitment to school and extra-curricular activities with my presence and serving where needed.

-I will show **RESPECT** for the learning process and the classroom environment by (Prov. 16:16) providing a Christian atmosphere and environment for learning and homework in the home; assuming responsibility for the completion of assignments; empowering others to develop their God-given abilities to their potential; caring for the supplies and equipment used inside and outside the facility.

-I will **KEEP MY WORD** in regards to payment of tuition and fees (Matthew 5:33-37, James 5:12) and to abide by the policies I have agreed to sign. I have chosen to send my child to United In Christ Lutheran School because I believe in a Christ-centered education. I understand that the Church, school and home are not separate, but work together for the good of my child. Because of this, I pledge to be responsible for the above in relation to my child and to set a Christian example, which he/she can follow. This is a pledge which I commit myself to and intend, with the help of God, to fulfill.

Parent/Guardian Signature _____ Date:_____

United in Christ Lutheran School



PTL Handbook

10158 Highway C
Frohna, MO 63748
573-824-5218
573-824-5250 (fax)

United.in.christ@att.net

Approved July, 2024

United in Christ Parent-Teacher League (PTL)

Purpose: The purpose of the PTL is to enhance and support the educational Christian experience at UCLS; to develop a closer relationship between the home and school; to foster cooperation between teachers and parents for quality Christian Education (so that teachers and parents can cooperate more effectively in Christian education), and to improve the environment at UCLS through volunteer and financial support.

Executive Board 2024-2025

President: Becky Miesner
Vice President: Shannon Miesner
Treasurer: Kim Lohmann
Secretary: Heather Kassel

Executive Board Meetings

1. September 4, 2024 - 6:30 pm
2. November 6, 2024 - 6:30 pm
3. January 8, 2025 - 6:30 pm
4. April 23, 2025 - 6:30 pm

PTL Meeting Nights

All meetings will take place in the UCLS gym.

1. September 11, 2024 - 6:30 pm
2. November 13, 2025 - 6:30 pm
3. January 15, 2025 - 6:30 pm
4. April 30, 2025 - 6:30 pm

PTL STANDING COMMITTEES for 2024-2025

** This year there will not be enough committee spots as we have families at UCLS. If a family is not signed up to serve on a committee, they will be the first to be called when help is needed by a committee throughout the school year.

Yearbook Committee

DUTIES: Collect pictures and organize the yearbook for printing.

1. **Amber Kassel**

Book Fair/Grandparents Day Committee

DUTIES: Set-up and organize book fair. Help with advertising, work schedule, collection of \$\$ and final tally of books and profits.

1. **Bethany Zoellner**
2. **Stefanie Schmidt**
3. **Klaire Telle**

Butterbraid Fundraiser

DUTIES: Distribute order forms to families, place order with company, organize/distribute when product comes in.

1. **Shannon Miesner**

Playground Committee

DUTIES: Coordinate fundraising for playground equipment. Organize work days for equipment installation. Maintenance of the equipment and grounds.

- | | |
|-------------------------|----|
| 1. Colby Palisch | 3. |
| 2. Sara Palisch | 4. |

Fish/Chicken Supper Committee

DUTIES: Organize and prepare for the fish/chicken supper held in March. Plan work schedule and supervise operations at supper.

- | | |
|----------------------------|-----------------------------|
| 1. Jon Koenig | 6. Seth Verseman |
| 2. Amanda Koenig | 7. Shane Hadler |
| 3. Aaron Verseman | 8. Carmen Hadler |
| 4. Crystal Verseman | 9. Rachel Bachmann |
| 5. Bonnie Verseman | 10. Michael Bachmann |

Uniform Committee

DUTIES: Organize the school shirt orders. Prepare for ordering prior to the start of school, as well as, during the school year. Ordered shirts will need to be picked up and delivered to school.

1. **Kim Lohmann**

EPC Fair Hamburger Stand Committee

DUTIES: Organize, clean-up and get workers for the stand.

- | | |
|-------------------------|----------------------------|
| 1. Tony Scholl | 3. Crystal Verseman |
| 2. Shandy Scholl | 4. Aaron Verseman |

EPC Fair Grounds Clean-up Committee

DUTIES: Organize cleaning up the fairgrounds on the Sunday after the fair.

- 1. Nathan Best**
- 2. Sara Best**

School Float Committee (EPC Fair)

DUTIES: Take charge of creating and working on the float for the East Perry Fair parade and contact additional help as needed. Contact the office for the school's theme.

- 1. Mark Kasten**
- 2. Michelle Wolfe**
- 3. Josh Wolfe**
- 4. Stefanie Kassel**
- 5. Corey Kassel**

Early Childhood Wagon Committee (EPC Fair)

DUTIES: Take charge of creating and working on the preschool wagon for the East Perry Fair parade and contact additional help as needed. Contact the office for the school's theme.

- 1. Amber Kassel**

Family Fun Night Committee

DUTIES: Organize fun, family friendly activities to coincide with the 3rd PTL meeting.

- 1. Stacey Schmidt**
- 2. Whitney Hemman**

Washington DC Trip Committee - President

DUTIES: Lead the committee to coordinate the parents and fundraising events for the upcoming trip. This trip is held every 2 years for the 7th & 8th grade classes. This committee will serve a 2 year term.

- 1. Becky Miesner**

Washington DC Trip Committee - Treasurer

DUTIES: Track Income and Expenses from all fundraising events.

- 1. Kim Lohmann**

Washington DC Trip Committee - Secretary

DUTIES: Keep a report of events held and upcoming to report to parents and PTL.

- 1.**

Washington DC Trip Committee - Member

DUTIES: Assist with coordinating the parents and fundraising events for the upcoming trip. This trip is held every 2 years for the 7th and 8th grade classes. This committee will serve a 2 year term.

- 1. Tony Miesner**

Fall Festival Stand Committee

DUTIES: Plan and organize Fall Festival food stand held in October at Saxon Memorial. Organize work schedule and supervise operation of the stand.

- 1. Angela Head**
- 2. Philip Head**
- 3. Nicole Luckey**
- 4. Nick Luckey**
- 5. Ken Lofton**
- 6. Amanda Lofton**
- 7. Heather Mueller**
- 8. Travis Mueller**

School Musical Stage Set-up

DUTIES: Set up/take down chairs and stage for school musical held in the Spring.

- | | |
|--------------------------|----------------------------|
| 1. Chris Leible | 4. Robert Martin |
| 2. Kelly Leible | 5. Ethan Zoellner |
| 3. Shannon Martin | 6. Bethany Zoellner |

Dinner Auction Committee

DUTIES: Organize and coordinate solicitation, the meal and decorations. This is a VERY profitable fundraiser for our school. The auction is a bi-annual fundraiser with Altenburg Public School to be held in the spring. This committee will serve a 2 year term.

- | | |
|--------------------------|-----------------------|
| 1. Heather Kassel | 4. Adam Hoehne |
| 2. Travis Kassel | 5. |
| 3. Patty Hoehne | 6. |

Teacher Appreciation

DUTIES: Treats to teachers during teacher appreciation week and during conferences, at a minimum

1. **Julia Miesner**
2. **Marissa Francis**

Parent Education Committee

The parent education committee will arrange for speakers to come in or for articles to be shared, as to offer education opportunities for our parents throughout the year.

1. **Michelle Wolfe**
2. **Katie Miesner**
3. **Kara Martyn**

**2023-2024: Party Sign-Ups for Snack and Drinks
(Parents are always welcome!)**

Pre-School

Christmas

- 1. Marissa Francis**
- 2. Stefanie Schmidt**

Easter

- 1. Allie Jones**
- 2. Marissa Francis**

Kindergarten

Christmas

- 1. Sara Palisch**
- 2. Bonnie Verseman**

Easter

- 1. Julia Miesner**

1st-2nd Grade

Christmas

- 1. Stacey Schmidt**
- 2. Whitney Hemman**
- 3. Garrett Hemman**

Easter

- 1. Amber Kassel**
- 2. Shannon Miesner**

3rd-4th Grade Christmas

- 1. Becky Miesner**
- 2. Julia Miesner**

Easter

- 1. Amanda Lofton**
- 2. Ashley Ponder**

5th-6th Grade

Christmas

- 1. Sara Palisch**
- 2. Becky Miesner**

Easter

- 1. Kim Lohmann**
- 2. Kelly Leible**

7th-8th Grade

Christmas

- 1. Heather Mueller**
- 2. Shannon Martin**

Easter

- 1. Angela Head**
- 2. Amanda Lofton**

2024-2025 UCLS Family List

07/11/2024

Name	Gr	Parents	Address	City	Home Phone
Lily Bachmann	5	Michael & Rachel Bachmann	532 Windy Hill Lane	Perryville	573-837-8952
Mila Bachmann	1	Spencer & Rachel Bachmann	509 PCR 343	Frohna	573-768-9960
Nathan Bachmann	4	Michael & Rachel Bachmann	532 Windy Hill Lane	Perryville	573-837-8952
Paul Bachmann	K	Michael & Rachel Bachmann	532 Windy Hill Lane	Perryville	573-837-8952
Rowan Bachmann	PK	Spencer & Rachel Bachmann	509 PCR 343	Frohna	573-768-9960
Titus Bachmann	PK	Michael & Rachel Bachmann	532 Windy Hill Lane	Perryville	573-837-8952
Aiden Best	8	Nathan & Sara Best	380 PCR 424	Uniontown	573-768-2799
Isabella Blackard	8	Nancy Dreyer	1896 PCR 414	Frohna	314-882-4446
Simon Blackard	5	Nancy Dreyer	1896 PCR 414	Frohna	314-882-4446
Timothy Blackard	3	Nancy Dreyer	1896 PCR 414	Frohna	314-882-4446
Jacob Chitwood	7	Mark & Brittany Kasten (Alt: Michael Chitwood)	3229 PCR 408	Perryville	573-225-9095
Aubrie Dobbelare	7	Stephen & Dana Dobbelare	91 PCR 304	Perryville	573-587-9328
Hagen Francis	PK	Jesse & Marissa Francis	6600 Main Street	Frohna	573-846-7620
Dani Griffin	PK	Henry & Kimberly Griffin	107 Feltz	Perryville	573-225-4898
Elise Hadler	4	Brian & Lindsey Hadler	6580 Main St.	Frohna	573-768-0008
Elsie Hadler	PK	Shane & Carmen Hadler	2092 PCR 444	Frohna	573.837.7924
Emelia Hadler	K	Brian & Lindsey Hadler	6580 Main St.	Frohna	573-768-0008
Haisley Hadler	PK	Cody & Allison Hadler	641 Omete Creek Lane	Perryville	573-837-7577
Layton Hadler	6	Brian & Lindsey Hadler	6580 Main St.	Frohna	573-768-0008
Rafe Hadler	PK	Shane & Carmen Hadler	2092 PCR 444	Frohna	573.837.7924
Nolan Head	8	Phillip & Angela Head	P.O. Box 144	Altenburg	573.768.4992
Libby Hemman	1	Garrett & Whitney Hemman	5711 Main St	Frohna	573-768-4344
Layton Hoehne	8	Adam & Patty Hoehne	3284 PCR 300	Perryville	573-576-4664
Barrett Jones	PK	Ryan & Allison Jones	697 PCR 412	Frohna	573.986.7975
Braxten Jones	PK	Ryan & Allison Jones	697 PCR 412	Frohna	573.986.7975
Chase Kassel	PK	Stuart & Amber Kassel	241 Pebble Lane	Perryville	573-979-1071
Cole Kassel	1	Stuart & Amber Kassel	241 Pebble Lane	Perryville	573-979-1071
Devin Kassel	6	Cory & Stefanie Kassel	9703 Main Street	Altenburg	573-824-3014
Gage Kassel	2	Cory & Stefanie Kassel	9703 Main Street	Altenburg	573-824-3014
Nora Kassel	6	Travis & Heather Kassel	9096 Main St.	Altenburg	573.824.3033
Ella Kasten	2	Mark & Brittany Kasten	3229 PCR 408	Perryville	573-225-9095
Jessica Koenig	8	Timothy & Robyn Koenig	265 PCR 328	Farrar	314-808-3884
Noah Koenig	7	Jon & Amanda Koenig	15533 Highway C	Frohna	573-768-6555
Braxton Leible	6	Christopher & Kelly Leible	1692 PCR 434	Frohna	573-450-5502
Adalynn Lofton	3	Ken & Amanda Lofton	605 PCR 342	Frohna	573-517-1789

Name	Gr	Parents	Address	City	Home Phone
Kayden Lofton	7	Ken & Amanda Lofton	605 PCR 342	Frohna	573-517-1789
Engel Lohmann	7	Patrick & Kim Lohmann	16746 Hwy C	Frohna	573-513-8994
Henry Lohmann	6	Patrick & Kim Lohmann	16746 Hwy C	Frohna	573-513-8994
Asher Luckey	3	Nicholas & Nicole Luckey	3485 Hwy Y	Frohna	573-837-5765
Ava Luckey	1	Nicholas & Nicole Luckey	3485 Hwy Y	Frohna	573-837-5765
Hailey Luckey	6	Blake & Amanda Luckey	1478 PCR 300	Perryville	314-719-9085
Payton Luckey	4	Blake & Amanda Luckey	1478 PCR 300	Perryville	314-719-9085
Elias Mahnken	PK	Bradley & Tiffany Mahnken	11094 Hwy A	Altenburg	573-768-1297
Henry Mahnken	K	Bradley & Tiffany Mahnken	11094 Hwy A	Altenburg	573-768-1297
Norah Mahnken	3	Bradley & Tiffany Mahnken	11094 Hwy A	Altenburg	573-768-1297
Jack Martin	5	Robert & Shannon Martin	9335 Main Street	Altenburg	573-887-1854
Presleigh Martin	8	Robert & Shannon Martin	9335 Main Street	Altenburg	573-887-1854
Jakob Martyn	5	Kevin & Kara Martyn	1654 PCR 414	Frohna	573-513-0772
Austin Miesner	3	Anthony & Rebecca Miesner	444 Pcr 342	Frohna	573-768-2541
Ava Miesner	PK	Derek & Julia Miesner	2256 Highway A	Uniontown	573-576-7841
Brice Miesner	K	Derek & Julia Miesner	2256 Highway A	Uniontown	573-576-7841
Heidi Miesner	5	Anthony & Rebecca Miesner	444 Pcr 342	Frohna	573-768-2541
Jason Miesner	6	Anthony & Rebecca Miesner	444 Pcr 342	Frohna	573-768-2541
Kelcie Miesner	PK	Stanley & Shannon Miesner	439 PCR 420	Frohna	573-517-1315
Klaire Miesner	2	Stanley & Shannon Miesner	439 PCR 420	Frohna	573-517-1315
Landon Miesner	6	Chad & Katie Miesner	202 Pine Tree Lane	Frohna	573-579-4755
Raelyn Miesner	3	Derek & Julia Miesner	2256 Highway A	Uniontown	573-576-7841
Waylon Miesner	1	Anthony & Rebecca Miesner	444 Pcr 342	Frohna	573-768-2541
Oliver Mueller	8	Travis & Heather Mueller	208 Laurel Lane	Frohna	573-225-7873
Afton Palisch	5	Colby & Sara Palisch	393 PCR 337	Frohna	573-768-0733
Alma Palisch	K	Colby & Sara Palisch	393 PCR 337	Frohna	573-768-0733
Emelia Ponder	3	Luke & Ashley Ponder	9290 Main St.	Altenburg	573-579-9188
Lily Ponder	PK	Luke & Ashley Ponder	9290 Main St.	Altenburg	573-579-9188
Henley Roth	PK	Alex & Michaela Roth	11742 Hwy A	Frohna	573-275-2756
Lena Schmidt	PK	Tim & Stefanie Schmidt	1399 PCR 436	Frohna	636-575-5547
Ty Schmidt	2	Tyler & Stacey Schmidt	64 PCR 418	Frohna	573-513-2466
Wyatt Schmidt	PK	Tyler & Stacey Schmidt	64 PCR 418	Frohna	573-513-2466
Jase Scholl	5	Tony & Shandy Scholl	1134 PCR 434	Frohna	573-382-5109
Nolan Steffens	PK	Jason & Lacey Steffens	66 Vinyard St	Frohna	573-768-4468
Kalvin Telle	PK	Blake & Klaire Telle	88 Highway A	Uniontown	573-915-0993
Alessandra Theiss	8	Jason & Beth Theiss	3901 PCR 414	Frohna	573-517-3854
Avery Verseman	7	Aaron & Crystal Verseman	390 PCR 336	Frohna	573-225-7049
Lyndie Verseman	PK	Seth & Bonnie Verseman	121 Lost Creek Lane	Frohna	573-768-0326
Ruthie Verseman	K	Seth & Bonnie Verseman	121 Lost Creek Lane	Frohna	573-768-0326

Name	Gr	Parents	Address	City	Home Phone
Isaac Wolfe	4	Josh & Michelle Wolfe	414 West St	Frohna	503-307-9468
Emelia Zoellner	PK	Ethan & Bethany Zoellner	11428 Hwy C	Frohna	573-768-2755

2024-2025 UCLS Birthdays

August

3 Alma Palisch
6 Haisley Hadler
12 Mrs. Amber Kassel
14 Layton Hoehne

September

3 Asher Luckey
9 Engel Lohmann
Aubrie Dobbelare
10 Barrett Jones
12 Henley Roth

October

8 Mrs. Stefanie Kassel
10 Paul Bachmann
11 Henry Lohmann
14 Pastor Hoemann
19 Raelyn Miesner
21 Jakob Martyn
22 Titus Bachmann
Elsie Hadler
25 Pastor Hellwege
26 Landon Miesner
31 Mrs. Lichtenegger

November

15 Emelia Zoellner

December

1 Heidi Miesner
3 Austin Miesner
Kalvin Telle
6 Hailey Luckey
9 Norah Mahnken
11 Devin Kassel
Pastor Dressler
13 Waylon Miesner
17 Nolan Steffens
22 Mrs. Ponder
29 Lily Ponder

January

8 Emelia Hadler
9 Layton Hadler
10 Jessica Koenig
12 Ava Miesner
16 Elise Hadler
Cole Kassel
25 Dani Griffin
28 Mrs. Koenig
29 Timothy (TJ) Blackard
31 Nathan Bachmann

February

1 Emelia Ponder
4 Mrs. Rosie
10 Lyndie Verseman
15 Alessandra Theiss
Kelcie Miesner
18 Mrs. Wolfe
19 Mrs. Amy Haertling

March

21 Lena Schmidt
31 Mrs. Hoemann

April

4 Braxten Jones
5 Nora Kassel
12 Klaire Miesner
16 Lily Bachmann
18 Mr. Fischer
23 Elias Mahnken
27 Rafe Hadler
28 Wyatt Schmidt
Ms. L. Anderson

May

2 Nolan Head
8 Ava Luckey
9 Mrs. Dreyer
12 Miss B. Anderson
18 Aiden Best
23 Simon Blackard
Gage Kassel
Mila Bachmann
24 Braxton Leible
25 Jacob Chitwood
Libby Hemman
28 Isaac Wolfe
Hagen Francis

June

3 Isabella Blackard
4 Rowan Bachmann
11 Kayden Lofton
12 Oliver Mueller
13 Ruthie Verseman
15 Presleigh Martin
16 Noah Koenig
20 Jason Miesner
23 Avery Verseman
25 Chase Kassel
26 Brice Miesner
28 Mrs. Grebing

July

2 Henry Mahnken
6 Payton Luckey
11 Afton Palisch
18 Jase Scholl
Adalynn Lofton
23 Ty Schmidt
24 Jack Martin
29 Ella Kasten

United In Christ Lutheran School | 2024-2025 CALENDAR

6 Registration 5-8 pm
8 Registration 4-7 pm
15 First Day of School

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-3 Christmas Break
 No school
6 Return to School
20 M.L. King Day
 No School

2 Labor Day No School
20 EPC Fair No School

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

14 Teacher In-Service
 No School
17 Presidents' Day
 No School

3-6 7/8 gr to DC
17 End of First Quarter
 44 days
22-24 Parent Teacher Conf
25 No School

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3-7 National Lutheran School
 Week
11 End of Third Qtr.
 44 days
19-20 Parent Teacher Conf.
21 No School

11 Parents/Veterans Day
25-26 Teacher Conference
 No School
27-29 Thanksgiving Break
 No School

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17 Maundy Thursday
 No School
18 Good Friday
 No School
21-22 Easter Break
 No School

13 Christmas Musical
20 End of Second Qtr.
 40 days
 Early Dismissal
23-31 Christmas Break
 No School

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

15 Graduation
16 Last Day of School
 Early Dismissal
 End of 4th Quarter
 43 days

10158 Highway C
 Frohna, MO 63748
 Telephone: 573-824-5218
 Fax: 573-824-5280
 Email: united.in.christ@att.net

Regular School Day
 First & Last Day
 No School Day
 Registration Day
 Summer Days



06/11/2024